



## St. Tammany Fire Protection District No. 1

Chris Kaufmann, Fire Chief

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# NOTICE OF SPECIAL MEETING

Notice Posted: February 14, 2025

Time Posted: 4:00 p.m.

DATE: February 18, 2025

TIME: 6:00 p.m.

PLACE OF MEETING: *Tower's Bldg., 520 Old Spanish Trail, Slidell, LA 70458- Fifth Floor*

AGENDA:

**Call to Order**  
**Prayer and Pledge of Allegiance**  
**Roll Call**

**Old Business:** (none)

**New Business:**

Recognition: Dan Crowley, Former Chairman  
Firefighter of the Year: David Berns  
Paramedic of the Year: Kamron Murphy  
Communications Officer of the Year: Albert Evans

**Approval of Minutes:** January 28, 2025

1. Chief's Report
  - Significant Monthly Events
    - Ethics/ Sexual Harassment Training/ Financial Disclosure
    - Accreditation
    - St. 11- UPDATE
    - St. 10- UPDATE
    - Training Classroom # 2
  - Operations Report
  - Maintenance Report
  - Fire Prevention Report
  - Training Report
  - Communications Report
  - General Comments
    - Staffing Vacancies
    - Suppression- 0
    - Communications- 1
2. SFFA (Slidell Firefighter's Association)
3. PMI Accounting

- a) Financial Statement Review
- 4. PMI Report
  - a) **Employee Benefits-** (none)
  - b) **Human Resource**
    - 1) 2025-010: BOC Resolution (Approved Fire Chief Travel & Expenses)  
**ACTION ITEM: APPROVAL**
    - 2) 2025-011: BOC Resolution (Professional Services Vote of Confidence- Human Resource, General Accounting & Write-Up & Commercial Insurance)  
**ACTION ITEM: APPROVAL**
    - 3) 2025-012: BOC Resolution (Professional Services Vote of Confidence- Professional General Accounting Services)  
**ACTION ITEM: APPROVAL**
    - 4) 2025-013: BOC Resolution (Professional Services Vote of Confidence- Legal Services)  
**ACTION ITEM: APPROVAL**
    - 5) Release for Review: Employee Handbook, SOP & SOG Revisions
    - 6) Fire Chief Evaluation (Due Date 02/10/2025)
    - 7) General Comments
  - c) Payroll- (none)
  - d) FRS (General Comments)
  - e) VFIS Special Risk Insurance & LWCC- (none)
- 5. Attorney Report
- 6. Board of Commissioner Comments
  - BOC Action Items Review
- 7. Adjournment

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Cheryl Gross at (985) 649-3665, describing the assistance that is necessary.