



## St. Tammany Fire Protection District No. 1

Chris Kaufmann, Fire Chief

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# NOTICE OF REGULAR MEETING

Notice Posted: January 17, 2025

Time Posted: 4:00 p.m.

DATE: January 21, 2025

TIME: 6:00 p.m.

PLACE OF MEETING: *Tower's Bldg., 520 Old Spanish Trail, Slidell, LA 70458- Fifth Floor*

AGENDA:

**Call to Order**  
**Prayer and Pledge of Allegiance**  
**Roll Call**

**Old Business:** (none)

**New Business:**

**Promotions:** Fire Prevention Officer Cody Knecht, Fire Operator Mason Marquez

**Approval of Minutes:** November 19, 2024

1. Chief's Report
  - Significant Monthly Events
    - Ethics/ Sexual Harassment Training/ Financial Disclosure
    - Accreditation
    - St. 11- UPDATE
    - St. 10- UPDATE
    - Training Classroom
    - T-Bills
  - Operations Report
  - Maintenance Report
  - Fire Prevention Report
  - Training Report
  - Communications Report
  - General Comments
    - Staffing Vacancies
    - Suppression- 0
    - Communications- 1
2. SFFA (Slidell Firefighter's Association)
3. PMI Accounting
  - a) Financial Statement Review

4. PMI Report

a) **Employee Benefits-** (none)

b) **Human Resource**

1) 2025-001: BOC Resolution (Approve EAP Agreement Renewal)

**ACTION ITEM: APPROVAL**

2) 2025-002: BOC Resolution (Approve Medical Director's Agreement Renewal)

**ACTION ITEM: APPROVAL**

3) 2025-003: BOC Resolution (2024 General Fund Surplus Determination)

**ACTION ITEM: APPROVAL**

4) 2025-004: BOC Resolution (Adopt 2025 Section 125 Cafeteria Plan)

**ACTION ITEM: APPROVAL**

5) 2025-005: BOC Resolution (Approve BOC Public Meeting Schedule)

**ACTION ITEM: APPROVAL**

6) 2025-006: BOC Resolution (Approve Amendment to BOC Resolution 2024-046)

**ACTION ITEM: APPROVAL**

7) 2025-007: BOC Resolution (Approve IGA Emergency Dispatch Services CAD Agreement with STP Participating Fire Districts & Agencies)

**ACTION ITEM: APPROVAL**

8) 2025-008: BOC Resolution (Approve 2024 Audit Engagement)

**ACTION ITEM: APPROVAL**

9) 2025-009: BOC Resolution (Approve Amendment to BOC Resolution 2024-022 "Surplus Generators")

**ACTION ITEM: APPROVAL**

10) Release for Review: Employee Handbook SOP & SOG Revisions

11) Fire Chief Evaluation (Due Date 02/10/2025)

12) General Comments

c) Payroll- (none)

d) FRS (General Comments)

e) VFIS Special Risk Insurance & LWCC- (none)

5. Attorney Report

6. Board of Commissioner Comments

- BOC Action Items Review

7. Adjournment

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Cheryl Gross at (985) 649-3665, describing the assistance that is necessary.