



## St. Tammany Fire Protection District No. 1

Chris Kaufmann, Fire Chief

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# NOTICE OF SPECIAL MEETING

Notice Posted: January 12, 2024- **REPOSTED 1/19/24**

Time Posted: 4:00 p.m.

DATE: January 16, 2024- **RESCHEDULED to 1/23/24**

TIME: 6:00 p.m.

PLACE OF MEETING: *Tower's Bldg., 520 Old Spanish Trail, Slidell, LA 70458- Fifth Floor*

AGENDA:

**Call to Order**  
**Prayer and Pledge of Allegiance**  
**Roll Call**

**Old Business:** (none)

**New Business:**

**Awards/ Recognitions:**

**Swear Ins:** Firefighters Chase Elsworth, Kip Morris, Jr.

**Promotions:** Sammy Burke, Richard Carter, Clint Coulon, Kamron Murphy, Jack Ohlenforst, Tony Scharenbroch, Lester Schellinger, Jermeiy Suber

**Approval of Minutes:** November 14, 2023

1. Chief's Report
  - a) Significant Monthly Events
    - Ethics/ Sexual Harassment Training/ Financial Disclosure
    - Financial Ladder Strategy
    - St. 11- UPDATE
    - St. 19- UPDATE
    - St. 10- UPDATE
    - Training Classroom- UPDATE
  - b) Operations Report
  - c) Maintenance Report
  - d) Fire Prevention Report
  - e) Training Report
  - f) Communications Report
  - g) General Comments
    - Staffing Vacancies
    - Suppression- 1
    - Communications-0
2. SFFA (Slidell Firefighter's Association)
3. PMI Report
  - a) **Employee Benefits-** (none)

- b) **Human Resource**
  - 1) 2024-001: BOC Resolution (Approval of EAP Agreement Renewal)  
**ACTION ITEM: APPROVAL**
  - 2) 2024-002: BOC Resolution (Approval of Medical Director's Agreement Renewal)  
**ACTION ITEM: APPROVAL**
  - 3) 2024-003: BOC Resolution (2023 General Fund Surplus Determination)  
**ACTION ITEM: APPROVAL**
  - 4) 2024-004: BOC Resolution (Adopt 2024 Section 125 Cafeteria Plan)  
**ACTION ITEM: APPROVAL**
  - 5) 2024-005: BOC Resolution (Approve BOC Public Meeting Schedule)  
**ACTION ITEM: APPROVAL**
  - 6) 2024-006: BOC Resolution (Approve Intergovernmental Agreements for Emergency Communications & Dispatch Services)  
**ACTION ITEM: APPROVAL**
  - 7) 2024-007: BOC Resolution (Approve Intergovernmental Agreement for Emergency Communications & Dispatch Services- STP Coroner)  
**ACTION ITEM: APPROVAL**
  - 8) 2024-008: BOC Resolution (Approve Communications District Intergovernmental Agreement)  
**ACTION ITEM: APPROVAL**
  - 9) Release for Review: Employee Handbook SOP & SOG Revisions
  - 10) Fire Chief Evaluation (Due Date 02/15/2024)
- c) Payroll- 2024 Pay Scales (effective 1/1/2024)
- d) FRS (General Comments)
- e) VFIS Special Risk Insurance & LWCC- (none)
- 4. Duplantier Hrapman Hogan & Maher, LLP
  - a) Financial Statement Review
- 5. Attorney Report
- 6. Board of Commissioner Comments
  - BOC Action Items Review
- 7. Adjournment

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Cheryl Gross at (985) 649-3665, describing the assistance that is necessary.