



St. Tammany Fire Protection District No. 1

Chris Kaufmann, Fire Chief

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Slidell, LA 70458

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NOTICE OF REGULAR MEETING

Notice Posted: February 11, 2022

Time Posted: 4:00 p.m.

DATE: February 15, 2022

TIME: 6:00 p.m.

PLACE OF MEETING: *Tower's Bldg., 520 Old Spanish Trail, Slidell, LA 70458- Fifth Floor*

AGENDA:

Call to Order
Prayer and Pledge of Allegiance
Roll Call
New Business:

Awards/ Recognition: Firefighter of the Year: Chris Darby
Paramedic of the Year: Thomas "TJ" McMillan
Communications Officer of the Year: Shaun Dennis

Approval of Minutes: December 14, 2021

1. Chief's Report
 - a) Significant Monthly Events
 - Ethics Training/ Financial Disclosure
 - COVID-19 Update
 - Annual Department Overview
 - Conducted Platoon Meetings
 - Fatality Fire
 - Smoke Detector Campaign
 - 2 resignations
 - 2023-2032 Millage Renewal Campaign
 - St. 13/ HQ- UPDATE
 - St. 11- UPDATE
 - St. 19- UPDATE- closing on property purchase
 - Architect Selected
 - b) Operations Reports
 - c) Maintenance Report
 - d) Fire Prevention Report
 - e) Training Report
 - f) Communications Report
 - g) General Comments
2. SFFA (Slidell Firefighter's Association) – Adoption of Habitat family for Christmas
3. PMI Report
 - a) **Human Resource**

- 1) 2022-001: BOC Resolution (2021 General Fund Surplus Determination)
ACTION ITEM: APPROVAL
- 2) 2022-002: BOC Resolution (Approve Amended 2021 Budget)
ACTION ITEM: APPROVAL
- 3) 2022-003: BOC Resolution (BOC Chairman Vote of Confidence)
ACTION ITEM: APPROVAL
- 4) 2022-004: BOC Resolution (BOC Vice Chairman)
ACTION ITEM: APPROVAL
- 5) 2022-005: BOC Resolution (Professional Services Vote of Confidence- Human Resource & Commercial Insurance)
ACTION ITEM: APPROVAL
- 6) 2022-006: BOC Resolution (Professional Services Vote of Confidence- General Accounting & Write –up)
ACTION ITEM: APPROVAL
- 7) 2022-007: BOC Resolution (Professional Services Vote of Confidence- Legal Services)
ACTION ITEM: APPROVAL
- 8) 2022-008: BOC Resolution (Approve Stat. 19 Advertisement for RFP)
ACTION ITEM: APPROVAL
- 9) Release for Review: Employee Handbook SOP & SOG Revisions
- 10) Fire Chief Evaluation

- b) Payroll- None
- c) FRS (General Comments)
- d) VFIS Special Risk Insurance & LWCC- None

4. Duplantier Hrapman Hogan & Maher, LLP

- a) Financial Statement Review- Dec. 2021, Jan. 2022

5. Attorney Report-

Executive Session: *Discuss potential litigation: Anonymous (represented by Eric Hessler, esq.), St. Tammany Parish Government and St. Tammany Fire Protection District No. 1 regarding qualifications of commissioners.*

- 1) 2022-009: BOC Resolution (Approve Ratification of Professional Services- Legal Counsel)

ACTION ITEM: APPROVAL

6. Board of Commissioner Comments

- Succession Planning-(Commissioner Gay)
- BOC Action Items Review

7. Adjournment