

St. Tammany Fire Protection District No. 1

Board of Commissioners

Regular Meeting Minutes August 17, 2021

The meeting was called to order at 6:00 p.m.

The prayer and pledge of allegiance were done.

ROLL CALL: Acting Chairman Brackett and Commissioners Rich, Gay and McDowell were present.
Chairman Crowley were absent.

APPROVAL OF MINUTES

Commissioner Rich made a motion to approve the minutes of the July 14, 2021 meeting. Commissioner McDowell seconded the motion. The motion carried unanimously.

MILLAGE RENEWAL (Bond Attorney Grant Schlueter, Foley & Judell, L.L.P.)

Announcement of Public Meeting -

“Notice is hereby given that at its meeting to be held on Tuesday, September 21, 2021 at 6:00 p.m., at its regular meeting place, the Towers Building, 520 Old Spanish Trail, Slidell, Louisiana, the Board of Commissioners of Fire Protection District No. 1 of the Parish of St. Tammany, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in Fire Protection District No. 1 of the Parish of St. Tammany to authorize the renewal of an ad valorem tax”

OLD BUSINESS – (none)

NEW BUSINESS

1. Chief’s Report

a) Significant Monthly Events

- COVID-19 Update – 13 positive cases in the past 30 days
- Apparatus Committee Discussion- Chief Kaufmann stated that the new engine is in the budget and we will move forward with signing the contract. Dist. Chief Brennan and Captain Kleck gave a brief presentation on the truck committee’s purchase process.
- Transfer funds for training prop- (Resolution under “PMI” report) - Chief of Training Bauer explained how the prop works. He further stated how it will improve our capability to teach live fire scenarios, fire behavior, and improve the recruit academy as well as our in-house training. Additionally, we may be able to design a flashover course and charge outside entities to attend this course, as there are no Flashover Props of this nature in existence anywhere in our area and LSU’s mobile prop has been condemned.
- Health Insurance Renewal- Chief Kaufmann stated that we signed the renewal contract with a -3% negotiated renewal rate. Humana recognizes our wellness commitment

Pursuant to R.S. 42:23, personal recording devices are welcome in every meeting for Fire District No. 1; however, they must remain and be maintained in the possession of the individual that brings the device to remove any liability from Fire District No. 1 of any unintentional or accidental mishaps with the device during any such meeting

in the programs we offer- Go365, Telemedicine and Digital Medicine, etc.

- St. 13/ HQ- UPDATE – Chief Kaufmann stated that the settlement should be finalized any day
- St. 11 – UPDATE – Chief Kaufmann stated that we are 2 months behind schedule, due to the rain. Additionally, concrete should be poured starting next week. The steel beams will be going up in early September.
- St. 19- UPDATE – Chief Kaufmann stated that we are moving forward with the contract for the property and we have applied for re-zoning.

- b) **Operations Reports** - Chief of Operations Bruno discussed the “Operations” report (July) which covers YTD call totals, Hydrants Inspected, NFIRS Incidents, Dollar Loss/ Dollar Save (by Station location), Average Response Time (by Station) and EMS Call Type and Number of Incidents.
- c) **Maintenance Report**- Chief of Operations Bruno discussed the “Maintenance” report (July) which covered preventative maintenances and major repairs performed.
- d) **Fire Prevention Report**- Chief of Fire Prevention Marquette discussed the monthly “Fire Prevention” report (July) which included Inspections, Public Fire Safety & Education Events, Investigations, and Economic Impact.
- e) **Training Report** – Chief of Training Bauer discussed the monthly “Training” report (July) which included Classes, Certifications and Revenues.

The recruit graduation is Aug. 27, at Northshore Church.

- f) **Communications Report** – Chief of Administration Duffaut discussed the monthly “Communications” report (July) which included call volume and statistics.
- g) **General Comments-**
 - FRS Meeting- Chief Kaufmann stated that FRS hired a consultant to conduct an internal audit, which validated what he and Mr. Waniewski have been doing regarding fund performance.
 - Parish Finance Committee- Chief Kaufmann stated that he is on the Chamber of Commerce panel for Q & A on the Justice Center and Jail tax.
 - Slidell 2040 Comprehensive Plan- still active with the City of Slidell

Commissioner Rich made a motion to accept the Chief’s report. Commissioner Gay seconded the motion. The motion carried unanimously.

2) SFFA (Slidell Firefighters Association) – (none)

3) PMI Report –

- a.) **Employee Benefits** - (none)
- b.) **Human Resources**

1) 2021-028: BOC Resolution (Adopt 2020 LLA Audit)

Commissioner Rich made a motion to adopt Resolution 2021-028, Relating to the Adoption of the 2020 LLA Audit for District No. 1. Commissioner McDowell seconded the motion.

The floor was opened for public comment. There was no public comment.

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The motion carried unanimously.

- 2) 2021-029: BOC Resolution (Approve Surplus Equipment)

Commissioner Gay made a motion to adopt Resolution 2021-029, Relating to the Approval to Surplus Equipment for District No. 1. Commissioner Rich seconded the motion.

The floor was opened for public comment. There was no public comment.

The motion carried unanimously.

- 3) 2021-030: BOC Resolution (Approve Purchase of Flashover Fire Training Prop)

Commissioner McDowell made a motion to adopt Resolution 2021-030, Relating to the Approval to Purchase Flashover Fire Training Prop for District No.1. Commissioner Rich seconded the motion.

The floor was opened for public comment. There was no public comment.

The motion carried unanimously.

- 4) 2021-031: BOC Resolution (Approve Central Station Driveway replacement)

Commissioner McDowell made a motion to adopt Resolution 2021-031, Relating to the Approval to Replace the Driveway at the Temporary Central Station for District No.1. Commissioner Rich seconded the motion.

The floor was opened for public comment. There was no public comment.

The motion carried unanimously.

- c.) Payroll – (none)
- d.) FRS (Firefighters Retirement System) – continued involvement
- e.) VFIS Special Risk Insurance & LWCC- (none)

Commissioner Rich made a motion to accept the PMI report. Commissioner McDowell seconded the motion. The motion carried unanimously.

- 4) Duplantier Hrapman Hogan & Maher, LLP- Mrs. Gaudin discussed the July financial report.

Commissioner Gay made a motion to accept the July financial report. Commissioner McDowell seconded the motion. The motion carried unanimously.

- 5) Attorney's Report- (none)

- 6) Board of Commissioner Comments – Acting Chairman Brackett thanked everyone that attended the meeting by Zoom.

Commissioner Gay made a motion to adjourn. Commissioner Rich seconded the motion. The motion carried unanimously.

The meeting adjourned at 7:11 p.m.