

St. Tammany Fire Protection District No. 1

Board of Commissioners

Regular Meeting Minutes May 18, 2021

The meeting was called to order at 6:00 p.m.

The prayer and pledge of allegiance were done.

ROLL CALL: Chairman Crowley and Commissioners Rich, Brackett, Gay and McDowell were present.

AWARDS & RECOGNITION-

Retirement: Randy Ward

New Hire Orientation: Albert Evans, Amanda Jenkins, Joel Truett

APPROVAL OF MINUTES

Commissioner Brackett made a motion to approve the minutes of the April 20, 2021 meeting. Commissioner Rich seconded the motion. The motion carried unanimously.

OLD BUSINESS – (none)

NEW BUSINESS

1. Chief's Report

a) Significant Monthly Events

- COVID-19 Update – no employees infected
- Legal Services Criteria/Contract- to be finalized in June
- Millage
 - Millage Hearing Date- July 14, 6:00 p.m. (Koop Drive) – advertisements to be published May 19 and May 26. Chief Kaufmann stated that we have started the 2022 budget process and will schedule a workshop.
 - Bond Attorney- working to determine when to be on the ballot for the millage renewal
- St. 13/ HQ- UPDATE- All parties have agreed to the settlement and it should be disseminated for signatures and payments will be made within the upcoming couple weeks.
 - Sale of Old St. 13- The survey has been completed and we are moving forward with the closing
- St. 11 – UPDATE – Excavation and re-filling of dirt is nearing completion and prepayment for the steel has been completed.
- St. 19- UPDATE – Should get a definitive response in the next couple weeks (June 8).

Chief Kaufmann stated that he met with the casino representatives and the site plans were discussed. There was also discussion on a sub-station and the possibility of them donating one, as well as a ladder truck and fire engine (\$2.5M value).

- ###### b) Operations Reports - Chief of Operations Bruno discussed the “Operations” report (April) which covers YTD call totals, Hydrants Inspected, NFIRS Incidents, Dollar Loss/ Dollar Save (by Station location), Average Response Time (by Station) and EMS Call Type and Number of Incidents.

Pursuant to R.S. 42:23, personal recording devices are welcome in every meeting for Fire District No. 1; however, they must remain and be maintained in the possession of the individual that brings the device to remove any liability from Fire District No. 1 of any unintentional or accidental mishaps with the device during any such meeting

- c) **Maintenance Report-** Chief of Operations Bruno discussed the “Maintenance” report (April) which covered preventative maintenances and major repairs performed.

Chief Kaufmann stated that we have to replace the engine on E-13.

- d) **Fire Prevention Report-** Chief of Fire Prevention Marquette discussed the monthly “Fire Prevention” report (April) which included Inspections, Public Fire Safety & Education Events, Investigations, and Economic Impact.

- e) **Training Report** – Chief of Training Bauer discussed the monthly “Training” report (April) which included Classes, Certifications and Revenues.

- f) **Communications Report** – Chief of Administration Duffaut discussed the monthly “Communications” report (April) which included call volume and statistics.

g) **General Comments-**

- FRS Meeting- Chief Kaufmann and Mark Waniewski continue to be involved with input and questions and are preparing a presentation on the FRS performance for the June Louisiana Fire Chief’s Assoc. meeting.
- Parish Finance Committee- The committee has recommended .04 cent sales tax to be decided by Parish Council
- Slidell 2040 Comprehensive Plan- still active with the City of Slidell

Commissioner Brackett made a motion to accept the Chief’s report. Commissioner McDowell seconded the motion. The motion carried unanimously.

2) **SFFA (Slidell Firefighters Association)** – (none)

3) **PMI Report** –

- a.) **Employee Benefits** - (none)
- b.) **Human Resource** – (none)
- c.) **Payroll** – (none)
- d.) **FRS (Firefighters Retirement System)** – continued involvement
- e.) **VFIS Special Risk Insurance & LWCC**- (none)

Commissioner Brackett made a motion to accept the PMI report. Commissioner Rich seconded the motion. The motion carried unanimously.

4) **Duplantier Hrapman Hogan & Maher, LLP-** Mrs. Gaudin discussed the April financial report.

Commissioner Gay made a motion to accept the April financial report. Commissioner Brackett seconded the motion. The motion carried unanimously.

5) **Attorney’s Report-** (none)

6) **Executive Session-** (There was no Executive Session)

- To discuss pending litigation in the matter of Stevens Construction & Design, L.L.C. v. St. Tammany Fire Protection District No. 1, et al., Docket No. 2018-14143, Division “F,” 22nd Judicial District Court, Parish of St. Tammany, State of Louisiana

Commissioner Gay made a motion to approve the Attorney’s report. Commissioner Brackett seconded the motion. The motion carried unanimously.

Pursuant to R.S. 42:23, personal recording devices are welcome in every meeting for Fire District No. 1; however, 2 they must remain and be maintained in the possession of the individual that brings the device to remove any liability from Fire District No. 1 of any unintentional or accidental mishaps with the device during any such meeting

05/18/2021

7) Board of Commissioner Comments – (none)

Commissioner Brackett made a motion to adjourn. Commissioner Gay seconded the motion. The motion carried unanimously.

The meeting adjourned at 6:58 p.m.