

# St. Tammany Fire Protection District No. 1

## Board of Commissioners

### Regular Meeting Minutes June 16, 2020

The meeting was called to order at 6:00 p.m.

The prayer and pledge of allegiance were done.

**ROLL CALL:** Chairman Crowley and Commissioners Rich, Brackett, Gay and Hoying were present.

#### AWARDS & RECOGNITION-

**Recognition: United Way-** Mr. DiGiovanni acknowledged Chief Kaufmann's recent recognition as United Way "Volunteer of the Year"

#### APPROVAL OF MINUTES

*Commissioner Hoying made a motion to approve the minutes of the May 19, 2020 meeting. Commissioner Gay seconded the motion. The motion carried unanimously.*

**OLD BUSINESS** – (none)

#### NEW BUSINESS

##### 1. Chief's Report

##### a) Significant Monthly Events

- COVID-19 Update- Chief Kaufmann stated they we still have no employees infected/ quarantined and we will continue to sanitize the stations monthly.
- Tropical Storm Cristobal Response- Chief Kaufmann stated that we were prepared and did windshield surveys, reported flooded areas, etc.
- Announcement of Public Hearing/Public Meeting Regarding Millages- July 21, 8:00 p.m.
- Millage Posting Correction- Chief Kaufmann stated that there was an error in the original posting and we had to repost the advertisement.
- 2021 Budget Discussion- Chief Kaufmann stated that the budget workshop was done, with Commissioners Rich any Gay present, and a budget was presented to the Board for review/comment
- Met w/ Parish Councilmen Lorano and Toledano- Chief Kaufmann stated that he was requested to represent the Fire Chief's Assoc. and ask the Fire Chief's to consider rolling their millage back. He further stated that Parish Govt. is going for a new tax in 2021 to fund government expenses due to the courthouse and jail tax failure in previous years.

Chief Kaufmann passed the message on to the other Chief's and there is a small amount of districts that are not going to roll forward. Upon follow-up on the meeting and

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department responses, Councilman Lorano advised Chief Kaufmann that letters will be sent to each Board Member Chairman and they will be requested to attend the Parish “Agenda Review” meeting on June 25. He stated that Chairman Crowley will likely be questioned on our intentions to roll back, roll forward and supporting information for the decision. The Council meeting will be held July 9.

- St. 19 Land Contract- Chief Kaufmann stated that the contract has been signed and we are on the July agenda to go before the planning/zoning committee to have the property sub-divided and rezoned. He further stated that he already met with a family that owns property on Allen Rd. and is scheduled to meet with the Kingspoint, Pinehurst and Springhill HOA to provide the data to support the necessity of having a station in that location.
- Training Academy Addition- Chief Kaufmann reported that the project has started this week.
- Maintenance Bldg. - Dedication to Retired and Deceased Vehicle Maintenance Officer Irving Vaultz- Chief Kaufmann stated that Irving Vaultz was the first person to begin doing fleet maintenance for the department. He served for 25 years, before the class plan was abolished by previous administration.

*Commissioner Gay made a motion to approve the Chief’s report. Commissioner Rich seconded the motion.*

Chief Kaufmann read the millage announcement into the record:

**NOTICE IS HEREBY GIVEN PURSUANT TO ARTICLE 7, SECTION 23(C) OF THE LOUISIANA CONSTITUTION AND R.S. 47:1705(B) AND 47:1705.1 THAT A PUBLIC HEARING OF THE BOARD OF COMMISSIONERS OF THE ST. TAMMANY FIRE PROTECTION DISTRICT NO. 1 WILL BE HELD AT THE SPECIAL MEETING PLACE, THE ST. TAMMANY PARISH COUNCIL CHAMBERS, 21490 KOOP DRIVE, MANDEVILLE, LOUISIANA 70471 ON TUESDAY, JULY 21, 2020 AT 8:00 P.M. TO CONSIDER LEVYING ADDITIONAL OR INCREASED MILLAGE RATES WITHOUT FURTHER VOTER APPROVAL OR ADOPTING THE ADJUSTED MILLAGE RATES AFTER REASSESSMENT AND ROLLING FORWARD TO RATES NOT TO EXCEED THE PRIOR YEAR’S MAXIMUM. THE ESTIMATED AMOUNT OF TAX REVENUES TO BE COLLECTED IN THE NEXT TAX YEAR FROM THE INCREASED MILLAGE IS \$21,912,869.00, AND THE AMOUNT OF INCREASE IN TAXES ATTRIBUTABLE TO THE MILLAGE INCREASE IS \$845,210.00.**

*The motion carried unanimously.*

- 2) **PMI Report –**
  - a.) **Employee Benefits** - (none)
  - b.) **Human Resource**
    - 1) 2020-016: BOC Resolution (Nominate & Elect BOC Appointed Civil Service Member)

*Commissioner Brackett made a motion to adopt Resolution 2020-016, Relating to the Appointment of the Board of Commissioners Representative to the Civil Service Board for District No. 1. Commissioner Hoying seconded the motion.*

The Board appointee is Carolyn Barringer, and she has accepted the re-appointment

The floor was opened for public comment. There was no public comment.

*The motion carried unanimously.*

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- 2) 2020-017: Approve Dedication of Maintenance Bldg. to be named Irving Vaultz)

***Commissioner Brackett made a motion to adopt Resolution 2020-017, Relating to the Dedication of the Maintenance Building for District No.1. Commissioner Rich seconded the motion.***

The floor was opened for public comment. There was no public comment.

***The motion carried unanimously.***

- c.) **Payroll** – none
- d.) **FRS (Firefighters Retirement System)**- Chief Kaufmann stated that Wilshire has requested an extension and the report should be presented at the FRS meeting on July 9
- e.) **VFIS Special Risk Insurance & LWCC**- none

***Commissioner Brackett made a motion to accept the PMI report. Commissioner Rich seconded the motion. The motion carried unanimously.***

- 3) **Duplantier Hrapman Hogan & Maher, LLP**- Mr. DiGiovanni discussed the May financial report.

***Commissioner Gay made a motion to accept the May financial report. Commissioner Rich seconded the motion. The motion carried unanimously.***

- 4) **Attorney's Report**- Attorney Ingram stated that the St. 13/ HQ project mediation is June 30<sup>th</sup>.

***Commissioner Brackett made a motion to approve the Attorney report. Commissioner Rich seconded the motion. The motion carried unanimously.***

- 5) **Board of Commissioner Comments** - Commissioners Gay and Rich briefly discussed their involvement with the budget workshop process and how proposals are submitted, reviewed and vetted based on priority to be able to produce a budget within the projected revenue. Additionally, the budget is prepared with future strategy concerns in mind

***Commissioner Hoying made a motion to adjourn. Commissioner Brackett seconded the motion. The motion carried unanimously.***

***The meeting adjourned at 6:44 p.m.***