

St. Tammany Fire Protection District No. 1

Board of Commissioners

Regular Meeting Minutes May 19, 2020

Due to the safety of our board members and first responders, as well as in adherence to the Stay at Home proclamation (33-JBE-2020) issued by Governor John Bel Edwards on March 22, 2020, the St. Tammany Fire District No. 1 Board of Commissioners is unable to hold a public meeting at its public location as prescribed in the rules of this board. However, In accordance with Emergency *Proclamation Number 30-JBE-2020, Section 4*:

WHEREAS, All state agencies, boards and commissions, and local political subdivisions of the state shall provide for attendance at essential governmental meetings via teleconference or video conference and such attendance shall be allowed during the pendency of this emergency. All efforts shall be made to provide for observation and input by members of the public. Before any meeting conducted pursuant to this section, the state agency, boards and commission, or local political subdivision of the state shall first provide a written certification that it will otherwise be unable to operate due to quorum requirements. Such certification shall be posted at the same time and in the same manner as the agenda for the meeting. Nothing in this order shall be interpreted to waive any notice requirements.

Pursuant to Proclamation Number JBE 2020-30, the St. Tammany Fire District No. 1 Board of Commissioners held a meeting via Zoom teleconference on May 19, 2020, at 6:00 p.m.

The meeting was called to order at 6:09 p.m.
The prayer and pledge were done.

ROLL CALL: Chairman Crowley and Commissioners Rich, Gay and Hoying were present.
Commissioner Brackett was absent.

APPROVAL OF MINUTES

Commissioner Gay made a motion to amend the agenda to add approval of the minutes. Commissioner Rich seconded the motion. The motion carried unanimously.

Commissioner Gay made a motion to approve the minutes of the April 21, 2020 meeting. Commissioner Rich seconded the motion. The motion carried unanimously.

OLD BUSINESS – (none)

NEW BUSINESS

1. Chief's Report

a) Significant Monthly Events

- St. 19 Land Contract- Chief Kaufmann stated that the purchase agreement for the lot on Allen Rd. was signed today. We are on the July planning and zoning agenda for re-subdividing and re-zoning.
- Training Academy Addition- The lowest responsive and responsible contractor (Steele-R Development) was selected and interviewed- the project is projected to begin June 1 and take approximately 6 months.

Pursuant to R.S. 42:23, personal recording devices are welcome in every meeting for Fire District No. 1; however, 1 they must remain and be maintained in the possession of the individual that brings the device to remove any liability from Fire District No. 1 of any unintentional or accidental mishaps with the device during any such meeting

- Stat. 13/HQ Mediation- Attorney's Ingram and Olinde (VFIS) will begin mediation on June 30.
- 2021 Budget- Chief Kaufmann stated that we will have a budget workshop in the next couple weeks and will notify the Commissioners of the date/time.

Commissioner Hoying made a motion to accept the Chief's report. Commissioner Gay seconded the motion. The motion carried unanimously.

PMI Report –

- a.) **Employee Benefits** - (none)
- b.) **Human Resource**
 - 1) 2020-015: BOC Resolution (Ratify Approval of Commercial Property, Casualty & Automotive Insurance)

Commissioner Rich made a motion to adopt Resolution 2020-015, Relating to the Ratification of the Approval of the Commercial Property, Casualty and Automotive Insurance for District No. 1. Commissioner Gay seconded the motion.

Mr. Waniewski stated that the vehicle and property schedule was revised and the renewal came in as projected in the budget, inclusive of the additional properties added. It also includes the old HQ and Stat. 13.

The floor was opened for public comment. There was no public comment.

The motion carried unanimously.

- 2) FRS – Mr. Waniewski commented on the positive alignment between us and FRS. He further stated that Wilshire Consulting Services will deliver the asset allocation study by May 29, 2020. The Board of Trustees has adopted a re allocation of the current funds to align the retirement system to achieve a 7% target performance return.

- c.) **Payroll** – none
- d.) **FRS (Firefighters Retirement System)** – none
- e.) **VFIS Special Risk Insurance & LWCC**- none

Commissioner Gay made a motion to accept the PMI report. Commissioner Rich seconded the motion. The motion carried unanimously.

- 3) **Duplantier Hrapman Hogan & Maher, LLP**- Mr. DiGiovanni discussed the April financials.

Commissioner Rich made a motion to accept the April financial report. Commissioner Hoying seconded the motion. The motion carried unanimously.

4) Attorney Report

- **UPDATE: Millage Meeting Dates**- Meeting at Koop Drive- July 14, at 7:00 p.m.

Commissioner Gay made a motion to accept the Attorney's reports. Commissioner Rich seconded the motion. The motion carried unanimously.

3) Board of Commissioner Comments

- Mrs. Gross reported that a draft of the audited financials was sent to the Parish on 5/15
- Mrs. Gross reported that the new signature cards are in, if any Commissioners can stop by to sign
- Chief Kaufmann stated that the department has no COVID infections and the Advisory Committee will continue to work together for re-evaluating June 1 for another phase opening

Commissioner Gay made a motion to adjourn. Commissioner Rich seconded the motion. The motion carried unanimously.

The meeting adjourned at 6:45 p.m.

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