



St. Tammany Fire Protection District No. 1

Chris Kaufmann, Fire Chief

1358 Corporate Square
Slidell, LA 70458

Phone: (985) 649-3665

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NOTICE OF SPECIAL MEETING

Notice Posted: December 9, 2016

A public meeting/hearing will be held as follows:

DATE: December 13, 2016

TIME: 6:00 p.m.

PLACE OF MEETING: *Tower's Bldg., 520 Old Spanish Trail, Slidell, LA 70458*

AGENDA:

Call to Order

Prayer and Pledge of Allegiance

Roll Call

Awards & Recognition:

New Hire Swear In: Mark Cambre, Dylan Estain, Aaron Hall, Michael Martin, Dan Rost

Promotional Swear In: Dist. Chief Steve Lemoine, Captain Chris Hewitt, Operator Brian Veron

Approval of Minutes- November 15, 2016

Old Business: (none)

New Business:

1. Chief's Report

a) Significant Monthly Events

- Retirement (1 employee)
- 5 new Firefighters
- Employee Resignations
- Record Clerk- offer of employment
- Civil Service Appeal
- Employee Suspension

b) Update- First NBC

c) Update- Station 13/ HQ

d) STP GOV Boards and Commissions Manual- Affidavit

e) Public Campaign/ Outreach- Christmas Tree Burn- 12/10

f) Operations Report

g) Maintenance Report

h) Fire Prevention Report

i) Training Report

j) General Comments

2. SFFA (Slidell Firefighters Association) Comments
 - a.) MDA Boot Shake- December 10
3. PMI Report
 - a) **Employee Benefits**
 - b) **Human Resource**
 - 1) 2016-049: BOC Resolution (Adopt 2017 Section 125 Cafeteria Plan)
ACTION ITEM: APPROVAL
 - 2) 2016-050: BOC Resolution (Restrict 2016 Surplus to Rolling Stock, Facilities & Equipment Fund)
ACTION ITEM: APPROVAL
 - 3) 2016-051: BOC Resolution (Engage Ericksen, Krentel & LaPorte, LLP CPAs for 2016 Audit)
ACTION ITEM: APPROVAL
 - 4) Release for Review: Employee Handbook, SOPs & SOGs Revisions
REVIEW ITEM
 - c) **Payroll**
 - d) **FRS (Firefighters Retirement System)**
 - e) **VFIS Special Risk Insurance & LWCC**
4. Duplantier Hrapman Hogan & Maher, LLP
 - a) Financial Statements Review
5. Attorney Report
6. Board of Commissioner Comments
7. Adjournment

Cheryl Gross, Secretary, Board of Commissioners
St. Tammany Fire District #1
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