

## Resolution No.: 2015-006

### Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Adoption of Employee Handbook Revisions for District No. 1

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**WHEREAS**, a quorum of the Board of Commissioners (“Board”) of St. Tammany Fire Protection District No. 1 (“District”) was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure, whereby the District will adopt revisions to the 2014 employee handbook for the benefit of all personnel for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The BOC wishes to adopt the employee handbook revisions for District No. 1.
2. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 24<sup>th</sup> day of February, 2015.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 24<sup>th</sup> day of February, 2015.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## **Resolution No.: 2015-007**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Adoption of Standard Operating Guidelines for District No. 1**

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure, whereby the District will adopt the Standard Operating Guidelines ("SOG") for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The BOC wishes to adopt the SOGs for District No. 1.
2. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 24<sup>th</sup> day of February, 2015.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 24<sup>th</sup> day of February, 2015.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## **Resolution No.: 2015-008**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Adoption of Operational Policy and Procedure Manual for District No. 1**

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure, whereby the District will adopt the Operational Policy and Procedure Manual for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The BOC wishes to adopt the Operational Policy and Procedure Manual for District No. 1.
2. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 24<sup>th</sup> day of February, 2015.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 24<sup>th</sup> day of February, 2015.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## **Resolution No.: 2015-009**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Confirmation of Fire Chief Chris Kaufmann for District No. 1**

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a program and procedure whereby the BOC, through written composite and verbal evaluation by the Commissioners in an open public meeting, memorialized a "Vote of Confidence" to confirm Fire Chief Chris Kaufmann for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The BOC has memorialized a formal evaluation and "Vote of Confidence" to confirm Fire Chief Chris Kaufmann for District No. 1.
2. Fire Chief Chris Kaufmann has successfully completed his one (1) year working test period as of January 31, 2015.
3. This Resolution memorializes the actions by the BOC as approved during the January 20, 2015 regular meeting.
4. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 24<sup>th</sup> day of February, 2015.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 24<sup>th</sup> day of February, 2015.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1



## **Resolution No.: 2015-010**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Vote of Confidence for Chairman of the Board of Commissioners for District No. 1**

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a program and procedure whereby the BOC, through discussion in an open public meeting, memorialized a "Vote of Confidence" for Chairman, Dan Crowley for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The BOC has memorialized a "Vote of Confidence" for Dan Crowley, Chairman, Board of Commissioners for District No. 1.
2. This Resolution memorializes the actions by the BOC as approved during the January 20, 2015 regular meeting.
3. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 24<sup>th</sup> day of February, 2015.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 24<sup>th</sup> day of February, 2015.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## Resolution No.: 2015-011

### Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the the Vote of Confidence for Providers of Professional Services for District No. 1

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a program and procedure whereby the BOC, through discussion in an open public meeting, memorialized a "Vote of Confidence" for professional services provided to District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The BOC has memorialized a "Vote of Confidence" for the following professional service providers to District No. 1.
  - A. PMI Resource, LLC
  - B. DiGiovanni & Associates, CPAs, LLC
  - C. Troy G. Ingram, PLC
2. This Resolution memorializes the actions by the BOC as approved during the January 20, 2015 regular meeting.
3. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 24<sup>th</sup> day of February, 2015.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 24<sup>th</sup> day of February, 2015.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## **Resolution No.: 2015-012**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Request for Proposal for Tools for District No. 1**

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure, whereby the District will release a request for proposal ("RFP") for tools specific for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The BOC wishes to release a RFP for the acquisition for small tools and equipment for District No. 1.
2. RFP bid packages may be obtained from District No. 1 Headquarters: 1358 Corporate Square, Slidell, LA 70458; Attention: Cheryl Gross.
3. Proposals must be presented by sealed bid to the attention of Cheryl Gross at District No. 1 Headquarters by close of business (4:00 PM CST) no later than thirty (30) days from the official advertisement of the bid package.
4. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 24<sup>th</sup> day of February, 2015.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 24<sup>th</sup> day of February, 2015.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## Resolution No.: 2015-013

### Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Surplus of Equipment for District No. 1

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to surplus equipment for public bid in compliance with Regulator Statutes for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The BOC wishes to surplus equipment for District No. 1, as follows:
  - A. 2001 Ford Expedition: VIN 1FMRU15L61LB36360
  - B. 1999 Surrey Safety House "Smoke" Trailer (Fire Prevention):  
VIN: 0811DSS19X8330244
2. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 24<sup>th</sup> day of February, 2015.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 24<sup>th</sup> day of February, 2015.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1



## Resolution No.: 2015-014

### Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Transfer of the Children of Fallen Firefighters Fund

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to transfer the donated Children of Fallen Firefighters "Restricted fund" to the St. Tammany Fire Chiefs Association from District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The BOC wishes to transfer the Children of Fallen Firefighters Fund to the St. Tammany Fire Chiefs Association.
2. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 24<sup>th</sup> day of February, 2015.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 24<sup>th</sup> day of February, 2015.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## **Resolution No.: 2015-015**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Request for Proposal to Replace the Fire Prevention Smoke Trailer for District No. 1**

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure, whereby the District will release a request for proposal ("RFP") to replace the Fire Prevention Smoke Trailer for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The BOC wishes to release a RFP for the Fire Prevention Smoke Trailer for District No. 1, (Re: BOC Resolution 2013-095).
2. RFP bid packages may be obtained from District No. 1 Headquarters: 1358 Corporate Square, Slidell, LA 70458; Attention: Cheryl Gross.
3. Proposals must be presented by sealed bid to the attention of Cheryl Gross at District No. 1 Headquarters by close of business (4:00 PM CST) no later than thirty (30) days from the official advertisement of the bid package.
4. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 24<sup>th</sup> day of February, 2015.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 24<sup>th</sup> day of February, 2015.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## **Resolution No.: 2013-095**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Approval to Purchase a Fire Prevention Smoke Trailer for District No. 1**

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**WHEREAS**, a quorum of the Board of Commissioners (“Board”) of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers recognizes Northshore Leadership East “Leadership Slidell” Project to coordinate efforts and donations towards the purchase of a new smoke trailer for Fire Prevention for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The BOC wishes to recognize Northshore Leadership East Project efforts to acquire the donations to purchase a smoke trailer for Fire Prevention for District No. 1.
2. The BOC wishes to approve necessary funds, net of all donations raised, to purchase a smoke trailer for District No. 1.
3. Projected cost of smoke trailer not to exceed fifty thousand (\$50,000.00) dollars, in total and to be procured no later than 2015.
4. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

I **HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 17<sup>th</sup> day of December, 2013.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 17<sup>th</sup> day of December, 2013.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1