

St. Tammany Fire Protection District No. 1

Board of Commissioners

Special Meeting Minutes September 26, 2013

The meeting was called to order at 6:06 p.m.

The pledge of allegiance and prayer were given

Roll Call: Chairman Crowley and Commissioners Kingston and McDonald were present.
Commissioners Risley and Brackett were absent.

- 1.) **To consider and take action with respect to announcing the date, time and location of a meeting to levy its ad valorem tax millage and parcel fee for 2013-** Attorney Ingram reported that Grant Schlueter, Bond Attorney (Foley & Judell, L.L.P.), advised that this is the first year of a new millage, therefore, all procedures, with respect to roll forward, roll back, are inapplicable.

Attorney Ingram stated that an advertisement has been sent for a Special Meeting to be held on October 28, 2013.

There was discussion regarding the need for a budget workshop in order to be prepared to vote at the October 28 Special Meeting. Chief Kaufmann stated that with the budget process, that was completed internally, the break even millage would be 33.86 mills. The budget workshop is scheduled for October 12, at 9:00 a.m.

The millage advertisement is as follows:

“Notice is hereby given that Fire Protection District No.1 of the Parish of St. Tammany, State of Louisiana (the “District”) plans to consider a resolution or resolutions adopting ad valorem tax millages and parcel fee for 2013 at a meeting of the District on October 28, 2013 at 6:00 p.m. at the Towers Building, 520 Old Spanish Trail, Slidell, Louisiana”

- 2.) **To consider and transact any and all other business which may properly brought before the Board-** Mr. DiGiovanni stated that the laws are always changing regarding setting millage rates and we will continue to educate ourselves with the process.

- 3.) **Human Resource**

- a.) **2013-041: BOC Resolution (Fire Chief Compensation)- 05/21/2013 (Approved) / Interim Fire Chief, Applicable-** to be discussed after Resolution 2013-071
- b.) **2013-071: BOC Resolution (FC Kuhn Compensation-Recordkeeping)**

Commissioner McDonald made a motion to rescind Resolution 2013-071, Relating to the Approval of the Base & Total Compensation Package for Fire Chief for District No. 1. Commissioner Kingston seconded the motion. The motion carried.

Commissioner Kingston made a motion to suspend the rules for the purpose of setting the compensation for Chief Kuhn. Commissioner McDonald seconded the motion.

Chairman Crowley called for the vote:

Kingston: aye

McDonald: aye

Crowley: aye

The motion carried.

Commissioner McDonald made a motion to set Chief Kuhn's salary at \$105,000. Commissioner Kingston seconded the motion. The motion carried.

c.) Fire Chief Exam:

- 1. Fire Chief Exam: 09/05/13 (15 Applicants wish to interview)-** Chairman Crowley stated that the process for selecting a Fire Chief will not be hurried
- 2. Fire Chief Interview Committee**
- 3. Interview Questions**
- 4. CSB to adopt BOC approved Standards & Qualifications (10/01/2013 after 30-day posting)**

4.) Executive Session: Discussion on Fire Chief Position- (no Executive Session was held)

Superintendent of Fire Services, John O'Neil, stated that the Parish has a list of adjudicated properties that is going to be auctioned off and the taxing bodies will receive their share of back taxes, ad valorem money, etc.

There was discussion on the possibility of bidding on property that may be in an area for station redistribution.

Commissioner Kingston made a motion to suspend the rules to give Chief Kuhn the signing authority for the "Memorandum of Understanding" for the adjudicated. Commissioner McDonald seconded the motion.

Chairman Crowley called for the vote:

Kingston: aye

McDonald: aye

Crowley: aye

The motion carried.

Commissioner Kingston made a motion to give Chief Kuhn the signing authority for the "Memorandum of Understanding" for the adjudicated properties. Commissioner McDonald seconded the motion. The motion carried.

Commissioner McDonald made a motion to adjourn. Commissioner Kingston seconded the motion. The motion carried.

The meeting adjourned at 6:49 p.m.