



## St. Tammany Fire Protection District No. 1

(985) 649-3665

1358 Corporate Square Drive

(985) 646-4865 - Fax

Slidell, LA 70458

Larry Hess, Fire Chief

# NOTICE OF PUBLIC MEETING

Notice Posted: July 12, 2013

A public meeting/hearing will be held as follows:

DATE: July 16, 2013

TIME: 6:00 p.m.

PLACE OF MEETING: *Tower's Bldg., 520 Old Spanish Trail, Slidell, LA 70458*

AGENDA:

**Call to Order**

**Pledge of Allegiance and Prayer**

**Roll Call**

1. Awards & Recognition- Calvin Kline, Mike Rich

**Approval of Minutes**

**Old Business:**

1. Banking RFP
2. Station 14 Construction Project

**New Business:**

1. Board of Commissioners Reports
  - a.) Interim Fire Chief- Discussion (Dan Crowley)
2. Chief's Report
  - a.) 2012 Audit
  - b.) 2013 Proposed Budget Revision
  - c.) Vehicle Maintenance Committee report
3. PMI Report
  - a.) **Employee Benefits**
  - b.) **Human Resource**
    - 1) 2013-047: BOC Resolution (Station 14 RFP bids under advisement subject to Admin & Legal approval)- Recordkeeping
    - 2) 2013-048: BOC Resolution (Ladder 16 Maintenance)- Recordkeeping
    - 3) 2013-049: BOC Resolution (EAP Contract Renewal)
    - 4) 2013-050: BOC Resolution (2013 Revised Budget)
    - 5) 2013-051: BOC Resolution (Restrict additional funds to complete Station 14 (up to 325k))

6) **Fire Chief Exam:**

1. Posting: 06/10- 07/30/2013
2. Certified Applicant Roll Call: 08/05
3. Fire Chief Exam: 08/15
4. Local Civil Service to move to adopt BOC approved Standards & Qualifications

c.) **Payroll**

d.) **FRS (Firefighters Retirement System)**

- 1) FRS Back Pay Audit – Pay off balance (Outstanding)
- 2) FRS 2006 – Outstanding Audit Acknowledgement (Filed as not in agreement with FRS determination)

e.) **VFIS Special Risk Insurance & LWCC**

- 1) VFIS Depreciation Valuation (Temp Housing, Transportation, Set-up & Pole Barn) – Station 14 (\$46,430)
- 2) LWCC:
  1. Experience Modifier: Reduced from .96 to .92

4. DiGiovanni & Associates, CPAs LLC

a.) Financial Statements Review

5. Attorney's Report
6. Adjournment

Cheryl Gross, Secretary, Board of Commissioners  
St. Tammany Fire District #1  
1358 Corporate Square Dr. Slidell, LA 70458

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Cheryl Gross at (985) 649-3665, describing the assistance that is necessary.

# St. Tammany Fire Protection District No. 1

## Board of Commissioners

### Regular Meeting Minutes June 18, 2013

The meeting was called to order at 6:05 p.m.

The pledge of allegiance and prayer were given.

Roll Call: Chairman Crowley and Commissioners Risley, McDonald and Brackett were present.  
Commissioner Kingston was absent.

**AWARDS & RECOGNITION-** Captain Lionel Baker- 20 years of service

#### **APPROVAL OF MINUTES-**

*Commissioner Brackett made a motion to approve the minutes of the May 21, 2013 meeting. Commissioner McDonald seconded the motion. The motion carried.*

#### **OLD BUSINESS-**

- A) **Draft of Banking RFP-** Attorney Ingram stated that he has received a draft and has made changes. He further stated that it is ready to be advertised.

#### **NEW BUSINESS –**

##### **A) Board of Commissioners Reports**

##### **1.) Bid Opening- Construction of Station 14**

Mr. Waniewski requested that we suspend the rules to adopt Resolution 2013-043 before opening the bids.

*Commissioner Risley made a motion to amend the agenda. Commissioner Brackett seconded the motion. The motion carried.*

##### **2.) Resolution 2013-043, Relating to the Awarding of Public Bids to the Lowest Responsible Bidder for District #1.**

*Commissioner McDonald made a motion to adopt Resolution 2013-043, Relating to the Awarding of Public Bids to the Lowest Responsible Bidder for District #1. Commissioner Brackett seconded the motion.*

Attorney Ingram stated this this in to be in compliance with the Revised Statutes.

Commissioner Risley stated that she felt that someone could challenge “lowest responsible bidder” much easier than “best value”.

Attorney Ingram reiterated that there is a Statue requirement for the language to read “lowest responsible bidder” and it will avoid potential litigation. He further stated that we have reserved the right to reject any and/or all bids.

***The motion carried.***

Chairman Crowley opened the sealed bids:

- FMA, Inc. (Slidell) \$ 1,063,830
- McDonald Const. (Slidell) \$ 1,057,656
- Brunt Const. (Independence) \$ 1,078,300
- Ellis Const. (New Orleans) \$ 1,140,000

Commissioner McDonald stated that he has no relation to McDonald Const.

***Commissioner McDonald made a motion to take the bids under advisement, subject to legal and administrative approval. Commissioner Brackett seconded the motion. The motion carried.***

- 3.) **Interim Fire Chief- Discussion (Dan Crowley)** - Chairman Crowley stated that the process for the selection of a new Fire Chief may take some time, and the need for an interim chief may arise. Chairman Crowley further stated that there will never be a part of this process that will not be transparent; there is nothing pre-determined.

Chairman Crowley stated that a process will be determined and criteria will be selected, and, going forward, whoever fits the criteria and is best for the job, will be selected.

Chairman Brackett stated that this is a very important decision and reiterated the transparency of the process. He further stated that the standards and criteria will be set up for the interim Chief, as well as the new Fire Chief.

Chairman Crowley stated that in some individual discussions, it was discussed to potentially have someone as an interim Chief that does not declare their self eligible, or intend to become a candidate, for Fire Chief.

***Commissioner Risley made a motion to select an interim Fire Chief to serve until a permanent Fire Chief is selected and someone eligible to be the Fire Chief will be someone that does not declare their self a candidate as the new Fire Chief. Commissioner Brackett seconded the motion.***

Billy Dekemel, Union President, offered their assistance in the process. He further stated that the IAFF has some information that may be useful for the selection of interim Chief as well as Fire Chief. Chairman Crowley requested that he forward that information to him.

Mr. Waniewski stated they he has worked with Bob Lawrence (Director of OSE) on this, and stated that it would be prudent that if the Board were to choose an interim Fire Chief, that is not going to be recognized as permanent candidate, that not only would they not take the Fire Chief exam, they would also sign a letter of understanding that they would automatically not be considered a permanent candidate.

Chief Kaufmann stated, that in the history of the fire departments, most departments select an individual who can lead the organization, regardless of whether they take the exam or not.

***A vote was called:***

***Brackett: nay***

***Risley: aye***

***McDonald: abstain***

**Crowley:** nay

**The motion failed.**

**B) Chief's Report-**

- 1.) **Vehicle Maintenance Committee Report-** Chief Kaufmann stated that it's been over a year that FD#12 has been handling our maintenance, and they have met, and exceeded, all expectations that were discussed. After a recent assessment of their maintenance division, FD#12 determined that in order to offset the costs, the hourly rate will increase to \$85.00 and \$95.00/hr. (after hours) for the remainder of 2013.

Chief Kaufmann stated that there is a need for a full time maintenance position, and this will be presented in the 204 budget.

Chief Kaufmann stated that the annual ladder testing was done and it was determined that the three ladder trucks had issues. Ladder 16 had multiple cracks and corrosion and was taken out of service. He further stated that there have been lengthy discussions regarding the age of the truck and the amount we have spent on repairs. The costs to have it refurbished would range from \$100,000 to \$500,000 Chief Kaufmann recommended that we purchase a new Aerial in lieu of having it refurbished; however, repairs will need to be done on the ladder.

Commissioner McDonald stated that we currently have two ladder trucks in service, and we are supposed to have three. He further stated that he feels it is incumbent for the Commissioner's to make sure the ladder trucks are back in service as soon as possible.

**Commissioner McDonald made a motion to authorize up to \$20,000 for repairs to Ladder 16. Commissioner Brackett seconded the motion.**

Chief Kaufmann stated that this was not a budgeted item; therefore, when the budget revision is done, this adjustment will be included in the revision.

**The motion carried. (Resolution 2013-048)**

Chief Kaufmann stated that the committee also recommends purchasing a 77' Ladder truck.

**Commissioner Brackett made a motion to accept the Chief's Report. Commissioner Risley seconded the motion. The motion carried.**

**B) PMI Report-**

**1. Employee Benefits**

- a.) **Affordable Care Act ("Obama Care")- Presentation (Don Massad, The Massad Group)-** Don Massad gave a slideshow presentation on "Preparing for HealthCare Reform".

Don Massad stated that upcoming renewal rates will include fines, etc., that are being placed on insurance companies, and are going to be passed down to the consumers. He further stated that we should anticipate a renewal increase of approximately 20% to 25%.

**2. Human Resource**

- a.) **2013-041: BOC Resolution (Fire Chief Exam & Compensation Package)- Recordkeeping**

*Commissioner Brackett made a motion to adopt Resolution 2013-041, Relating to the Approval of the Compensation & Incentive Pay Package for Fire Chief for District #1. Commissioner Crowley seconded the motion. Commissioner McDonald abstained. The motion carried.*

**b.) 2013-042: BOC Resolution (Official Publication Ratification)-**

*Commissioner McDonald made a motion to adopt Resolution 2013-042, Relating to the Selection of the Official Journal for District #1. Commissioner Risley seconded the motion. The motion carried.*

**c.) 2013-043: BOC Resolution (Best Value + “Lowest Responsible Bidder” Ref: BOC Resolution 2008-017) – approved above**

**d.) 2013-044: BOC Resolution (Boy Scouts- Fire Explorer Post)**

*Commissioner Brackett made a motion to adopt Resolution 2013-044, Relating to the Establishment of a Fire Explorer Post for the Boy Scouts of America for District No. 1. The motion died due to lack of a second.*

**e.) 2013-045: BOC Resolution (Surplus 2 ½ Ton High Water Vehicles (2))**

*Commissioner McDonald made a motion to adopt Resolution 2013-045, Relating to the Surplus of Equipment. Commissioner Brackett seconded the motion. The motion carried.*

**f.) 2013-046: BOC Resolution (77’ Ladder Apparatus)**

*Commissioner McDonald made a motion to adopt Resolution 2013-046, Relating to the Approval to Purchase a 77’ Ladder Apparatus for District #1. Commissioner Crowley seconded the motion.*

Deputy Chief Kuhn inquired into putting out bid specifications for this apparatus. Chief Kaufmann stated that we will use state contract for multiple vendors.

Commissioner McDonald reiterated the issue we currently have with Ladder 16, as well as the need to purchase a new Ladder truck before 2016. He further stated that he would like to not only see state contracts, but also go out for bids.

Chairman Crowley inquired as to how this purchase would be funded. Mr. Waniewski stated that we would “Restrict” \$650,000 from “Unrestricted Funds” to “Rolling Stock and Facilities”.

*A vote was called:*

*Risley: nay*

*Brackett: aye*

*McDonald: aye*

*The motion carried.*

**g.) Employment Application Revised**

**h.) Fire Chief Exam:**

1. Posting : 06/10- 07/30/2013
2. Certified Applicant Roll Call: 08/05
3. Fire Chief Exam: 08/15
4. Local Civil Service to move to adopt BOC approved Standards & Qualifications

**3. Payroll**

4. **FRS (Firefighters Retirement System)**
  - a.) **FRS Back Pay Audit- Pay off balance (Outstanding)**
  - b.) **FRS 2006- Outstanding Audit Acknowledgement (Filed as not in agreement with FRS determination)**
5. **VFIS Special Risk Insurance & LWCC-**
  - a.) **VFIS Depreciation Valuation (Temp Housing, Transportation, Set-up & Pole Barn)- Station 14 (\$46,430)**
  - b.) **LWCC:**
    1. **Experience Modifier: .96**
    2. **Historical Loss Ratio: 54.73% (218 Claims since 1993)**

*Commissioner Risley made a motion to accept the PMI report. Commissioner Brackett seconded the motion. The motion carried.*

- C) **DiGiovanni & Associates, CPA's, L.L.C-** Mr. DiGiovanni discussed the financial report.

*Commissioner Brackett made a motion to accept the financial report. Commissioner McDonald seconded the motion. The motion carried.*

- D) **Attorney's Report-** Attorney Ingram stated that the CVS Early Agreement did not come to fruition.

Commissioner Risley inquired about the Dixie Ranch Rd. property. Attorney Ingram stated that he has not heard anything.

*Commissioner McDonald made a motion to approve the Attorney Report. Commissioner Brackett seconded the motion. The motion carried.*

Chairman Crowley stated that Commissioner Risley will work with the Administration regarding the salary and benefits for the upcoming budget.

*Commissioner Brackett made a motion to adjourn. Commissioner Risley seconded the motion. The motion carried.*

*The meeting adjourned at 8:22 p.m.*

**St. Tammany Fire Protection District No. 1**  
**Board of Commissioners**  
July 16, 2013

**1. Employee Benefits**

**2. Human Resource**

- a) 2013-047: BOC Resolution (Station 14 RFP Bids under advisement subject to Admin & Legal approval) - Recordkeeping
- b) 2013-048: BOC Resolution (Ladder 16 Maintenance) - Recordkeeping
- c) 2013-049: BOC Resolution (EAP Contract Renewal)
- d) 2013-050: BOC Resolution (Post 2013 Revised Budget)
- e) 2013-051: BOC Resolution (Restrict additional funds to complete Station 14 (up to 325k))
- f) Fire Chief Exam:
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**3. Payroll**

**4. FRS (Firefighters Retirement System)**

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**5. VFIS Special Risk Insurance & LWCC**

- a) VFIS Depreciation Valuation (Temp Housing, Transportation, Set-up & Pole Barn) – Station 14 (\$46,430)
- b) LWCC:
  - 1. Experience Modifier: Reduced from .96 → .92



## **Resolution No.: 2013-047**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the RFP Bids Received for Station 14 for Fire Chief for District No. 1**

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to take under advisement, subject to legal and administrative approval, all RFP bids received for the construction of Station 14 for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. That BOC wishes to take under advisement all bids received for the construction of Station 14 for District No. 1.
2. This Resolution memorializes the verbal approval by the BOC as approved during the June 18, 2013 regular board meeting.
3. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 16<sup>th</sup> day of July, 2013.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 16<sup>th</sup> day of July, 2013.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## **Resolution No.: 2013-048**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Approval of Repairs to Ladder 16 for District No. 1**

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to approve repairs for Ladder 16 under State Contract fee schedules for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. That BOC wishes to approve repairs for Ladder 16 not to exceed \$20,000 for District No. 1.
2. This Resolution memorializes the verbal approval by the BOC as approved during the June 18, 2013 regular board meeting.
3. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 16<sup>th</sup> day of July, 2013.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 16<sup>th</sup> day of July, 2013.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## **Resolution No.: 2013-049**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Renewal of the Employee Assistance Program (EAP) for District No. 1**

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a program and procedure whereby the District will recognize and continue the provision of an employee assistance program for the benefit of personnel of District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. That BOC wishes to renew the EAP contract with Gulf Coast Employee Assistance Program, LLC for the next twelve (12) month period effective August 1<sup>st</sup>, 2013 for District No. 1.
2. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 16<sup>th</sup> day of July, 2013.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 16<sup>th</sup> day of July, 2013.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## **Resolution No.: 2013-050**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Posting of the 2013 Revised Budget**

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to post for public opinion in accordance with Regulator Statutes the revised 2013 budget for District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. That BOC wishes to post the revised 2013 budget for District No. 1.
2. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 16<sup>th</sup> day of July, 2013.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 16<sup>th</sup> day of July, 2013.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1



## **Resolution No.: 2013-051**

### **Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 1 Relating to the Approval of Additional Funds for Station 14 for District No. 1**

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**WHEREAS**, a quorum of the Board of Commissioners ("Board") of St. Tammany Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

**WHEREAS**, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to approve additional funds for the construction of Station 14 based on the RFP bids submitted to District No. 1;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. That BOC wishes to approve additional funds based on RFP bids received for the construction of Station 14 not to exceed and additional \$325,000.00 for District No. 1.
2. Additional funds shall be restricted from the 2013 revised budget projected surplus.
3. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of St. Tammany Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Slidell, Louisiana, on the 16<sup>th</sup> day of July, 2013.

**THUS DONE AND SIGNED** at Slidell, Louisiana, this 16<sup>th</sup> day of July, 2013.

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Chairman, Board of Commissioners  
St. Tammany Fire Protection District No. 1

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Secretary, Board of Commissioners  
St. Tammany Fire Protection District No. 1

## STFPD No. 1 - 2013 Wage Detail Analysis

	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	2013 totals
Earnings	Earnings	Earnings	Earnings	Earnings	Earnings	Earnings	Earnings	Earnings	Earnings	Earnings	Earnings	Earnings	
Part-time Dispatch	150	432	432	24	792	576	-	-	-	-	-	-	2,406
Salary	356,436	363,174	368,102	362,828	367,055	351,698	-	-	-	-	-	-	2,169,293
Vacation Pay	39,599	36,647	30,239	33,571	28,260	47,330	-	-	-	-	-	-	215,646
Vacation (x-FRS)	9,941	26,342	2,506	7,194	2,888	386	-	-	-	-	-	-	49,256
Sick Pay	33,866	26,463	27,147	27,370	28,515	25,190	-	-	-	-	-	-	168,552
Holiday Pay	107,683	53,624	47,249	5,949	53,536	-	-	-	-	-	-	-	268,041
Upgrade - Regular	7,777	5,257	4,603	4,978	3,924	5,238	-	-	-	-	-	-	31,777
Holdover Pay	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Pay	250	250	250	250	250	250	-	-	-	-	-	-	1,500
Retro Pay	-	-	-	-	-	-	-	-	-	-	-	-	-
District Pay	5,733	5,694	5,636	5,577	5,577	5,577	-	-	-	-	-	-	33,794
IP - FFII Certification	14,600	14,450	14,300	14,200	14,200	14,200	-	-	-	-	-	-	85,950
IP - Assoc. Degree	6,000	6,000	6,000	6,000	6,000	6,200	-	-	-	-	-	-	36,200
IP (EMT)	8,700	13,050	10,875	10,250	10,375	11,125	-	-	-	-	-	-	64,375
IP (EMT - Inter)	150	250	200	200	200	200	-	-	-	-	-	-	1,200
IP (EMT - Para)	2,200	6,600	5,600	4,800	4,800	4,800	-	-	-	-	-	-	28,800
IP (Fire Tech Cert.)	2,300	2,300	2,300	2,300	2,300	2,300	-	-	-	-	-	-	13,800
IP (Tech Rescue)	1,150	3,550	3,150	2,900	3,100	2,700	-	-	-	-	-	-	16,550
IP ( Hazmat)	1,300	3,700	2,550	2,600	2,900	3,500	-	-	-	-	-	-	16,550
IP - Safety Equip	14,700	14,600	14,500	14,300	14,300	14,300	-	-	-	-	-	-	86,700
Equipment Reimb.	(10,069)	(9,165)	(8,870)	(7,974)	(7,329)	(7,334)	-	-	-	-	-	-	(50,742)
Health Club Dues	1,532	1,521	1,506	1,490	1,542	1,500	-	-	-	-	-	-	9,091
OT Pay (FLSA)	24,162	24,251	25,692	26,006	28,463	24,921	-	-	-	-	-	-	153,496
OT Upgrades (FLSA)	3,675	6,502	4,081	2,484	1,298	5,753	-	-	-	-	-	-	23,793
OT (x-FRS)	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Add (Exempt)	171	563	(868)	582	321	1,288	-	-	-	-	-	-	2,057
OT - Supp (Holdover)	210	-	-	-	-	-	-	-	-	-	-	-	210
OT - Station 13	4,635	3,418	1,186	469	2,188	8,837	-	-	-	-	-	-	20,733
OT - Station 14	-	417	-	-	-	-	-	-	-	-	-	-	417
OT - Isaac	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Dispatch (Holdover)	9,616	6,134	5,628	2,485	2,605	4,948	-	-	-	-	-	-	31,416
OT - Dispatch	-	2,198	1,770	235	4,171	1,156	-	-	-	-	-	-	9,530
OT - FP (Holdover)	-	-	818	-	-	-	-	-	-	-	-	-	818
OT - SCBA	553	478	1,234	755	1,107	553	-	-	-	-	-	-	4,680
OT - Accreditation	724	668	1,279	385	797	647	-	-	-	-	-	-	4,501
OT - Admin	45	136	419	419	-	35	-	-	-	-	-	-	1,053
OT - Emergency	-	68	-	-	404	208	-	-	-	-	-	-	680
OT - Training	448	209	384	3,447	2,261	1,344	-	-	-	-	-	-	8,093
OT - EMT Training	-	295	-	-	-	-	-	-	-	-	-	-	295
OT - EOC	-	-	-	-	-	98	-	-	-	-	-	-	98
OT - Safety Fair	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Fire Marshall	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Meetings	147	443	1,245	1,512	832	203	-	-	-	-	-	-	4,383
OT - Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-
OT- Hose Test	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Firewatch	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Fire INVCLA	-	-	-	-	-	-	-	-	-	-	-	-	-

OT - 1st Resp	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - IT	-	-	45	-	-	-	-	-	-	-	-	-	45
OT - ALS	314	77	-	-	-	436	-	-	-	-	-	-	826
OT - CPAT	165	299	25	-	-	-	-	-	-	-	-	-	488
OT - EMS	-	1,549	467	179	1,037	-	-	-	-	-	-	-	3,232
OT - GIS	-	23	-	34	451	497	-	-	-	-	-	-	1,004
OT - PIAL	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Interviews	-	-	-	-	-	363	-	-	-	-	-	-	363
OT - Recruit	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Small Tools	-	-	-	-	701	-	-	-	-	-	-	-	701
OT - Maint	140	-	-	-	-	-	-	-	-	-	-	-	140
OT - Duece	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Intercomm	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - EMD	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - IAAI Classes	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Medical	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Methlab	-	-	178	-	-	-	-	-	-	-	-	-	178
OT - NFPA	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - PIO	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - ICS Training	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Car Seat	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - LDRSHIPCLS	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Dry Hydrant	-	706	1,373	257	-	-	-	-	-	-	-	-	2,336
OT - Spec Ops	-	-	-	-	-	-	-	-	-	-	-	-	-
OT - Haz Mat	-	-	-	1,817	131	-	-	-	-	-	-	-	1,949
OT - Fire Prevention	-	-	-	-	-	-	-	-	-	-	-	-	-
Total:	649,004	623,174	583,232	539,872	589,952	541,022	-	-	-	-	-	-	3,526,256
SSP:	66,932	66,250	70,250	68,833	66,000	66,500	-	-	-	-	-	-	404,765
Grand Total:	715,936	689,424	653,482	608,705	655,952	607,522	-	-	-	-	-	-	3,931,021

ER Contributions:													
Wk Comp	49,571	48,156	45,461	42,222	45,486	41,930	-	-	-	-	-	-	272,826
Parochial	1,808	1,734	2,069	1,659	1,734	1,659	-	-	-	-	-	-	10,664
Parochial EE Offset	-	-	-	-	-	-	-	-	-	-	-	-	-
FRS Match (1)	157,607	146,808	144,439	134,068	144,954	132,619	-	-	-	-	-	-	860,495
FRS EE Offset (5%)	32,835	30,585	30,092	27,931	29,985	28,426	-	-	-	-	-	-	179,854
FICA Medicare	9,135	8,743	8,290	7,723	8,305	7,695	-	-	-	-	-	-	49,891
FICA OASDI	9	27	27	1	49	36	-	-	-	-	-	-	149
Unemployment Tax	-	-	-	-	3,705	-	-	-	-	-	-	-	3,705
Comm. Pac & Umbr	-	-	-	42,219	17,591	17,591	-	-	-	-	-	-	77,401
Business Auto (2)	-	-	-	26,809	4,504	11,308	-	-	-	-	-	-	42,621
Group Med EE	79,562	85,923	79,956	77,655	80,516	80,759	-	-	-	-	-	-	484,370
Group Med (Retiree)(3)	7,409	7,604	7,604	7,604	7,604	7,604	-	-	-	-	-	-	45,430
Group Med (Retiree)(4)	15,732	16,869	16,203	16,203	16,203	16,203	-	-	-	-	-	-	97,413
Dental Insurance EE	6,345	6,330	6,418	6,206	6,360	6,340	-	-	-	-	-	-	37,999
Dental Ins (Retirees)(4)	1,543	1,802	1,598	1,598	1,598	1,598	-	-	-	-	-	-	9,738
Life Insurance EE	1,383	1,434	1,405	1,397	1,403	1,402	-	-	-	-	-	-	8,425
Life Ins (Retirees)(4)	552	276	276	276	276	3	-	-	-	-	-	-	1,657
ER Totals:	363,493	356,290	343,839	393,571	370,274	355,172	-	-	-	-	-	-	2,182,638

- 1 - FRS Match:
  - 2 - Includes endorsements for new / additional vehicles
  - 3 - Does not reflect retiree payments for employee benefits, illustrates ER contribution
  - 4 - Retiree cost for benefits - no employer contribution.
- Note: OT itemized line items include exempt & non-exempt wages subject to FRS recognition.



# ST. TAMMANY FIRE PROTECTION DISTRICT # 1

## Fire Prevention Bureau

1358 Corporate Square Drive  
Slidell, LA 70458



Phone: (985) 646-4387

Fax: (985) 646-4865

Fire Chief Larry Hess

Fire Prevention Chief Chad Duffaut

### Fire Prevention Month End Report June 2013

#### Inspections

June	Inspections	Hours	Inspections Year to Date	Hours Year to Date
Daytime	162	103.5	1099	883.9
Nights & weekends	37	33.5	226	171.4
<b>Totals</b>	<b>199</b>	<b>137</b>	<b>1325</b>	<b>1055.3</b>

**\*Note:** Types of inspections this month included annuals, courtesy walk thru, permit, plan review – local in office, smoke alarm grant only, deficiency follow up, new construction, residential (voluntary home inspection), fire alarm, fireworks, new tenant, special, and night time capacity checks.

#### Public Fire Safety & Education Events

June	Events	Kids	Adults	Hours	Year to Date Events	Year to Date Kids	Year to Date Adults	Year to Date Hours
Daytime	19	237	185	30	44	1252	368	81.75
Nights & Weekends	4	20	13	7	30	573	422	48.5
<b>Totals</b>	<b>23</b>	<b>257</b>	<b>198</b>	<b>37</b>	<b>74</b>	<b>1825</b>	<b>790</b>	<b>130.25</b>

**\*Note:** The events we attended this month included Chick-fil-A Northshore Mall, Wee Wisdom, Fit as a Firefighter Camp, Lafarge Safety Day, Kids College, Mayfield Elementary, Kids with Kidney Disease Softball Tournament, Gymnastics Plus, Station 17 Tour Boy Scout Group, Oschner Hospital Senior Citizens Group, and Smoke Detector Installations at multiple Homes.

#### Investigations (Completed by Fire Prevention Officers)

June	Investigations	Hours	Investigations Year to Date	Hours Year to Date
Daytime	8	22	42	79
Nights & Weekends	9	14	84	131.16
<b>Totals</b>	<b>17</b>	<b>36</b>	<b>126</b>	<b>210.16</b>

**\*Note:** the number of investigations and hours attended by Fire Prevention Officers include fire alarms, structure fires, and any other fires where our presence is requested.

## NIFRS Investigations (Structure, Vehicle, and Brush Fires)

Investigation Types	June	Year to Date
Cause, Other	2	12
Intentional	0	4
Unintentional	6	32
Failure of Equipment or Heat Source	1	10
Cause Under Investigation	1	8
Cause Undetermined	2	42
Civilian Deaths	0	0
Civilian Injuries	0	0
<b>Totals:</b>	<b>12</b>	<b>108</b>

**\*Note:** All fires must be investigated for origin and cause. Fire Prevention Officers respond to and investigate all structure fires and any other fires that the company officer is unable to determine origin and cause.

## Administration & Training

June	Hours	Year to Date
Administrative	131	874.5
Training	100.5	551.5
<b>Totals:</b>	<b>231.5</b>	<b>1426</b>

**\*Note:** These hours represent the time spent doing daily truck checks, pass down information to the oncoming Fire Prevention Officer, code research, target safety, continuing educational training, and vehicle maintenance (includes mornings, nights, and weekends).

**\*Note:** businesses and buildings that the Fire Prevention Bureau helped to get open this month included Dollar General, GLY Tech Services, Military Recruiting Offices, and Supreme Ford (remodel).

- Fire Prevention Officers Joffrion & Dekemel and Chief Duffaut assisted Slidell Police Detectives with the investigation of the Texaco Car wash fire in which 2 juveniles were arrested
- Fire Prevention Officer Billy Dekemel obtained his Safety Officer Certification
- Fire Prevention Officer Robby Marquette obtained his Fire Inspector III Certification
- Chief Duffaut and Fire Prevention Officer Mike Thiel attended a National Fire Academy Class - Executive Skills Series: Exercising Leadership Within Communities
- The Fire Prevention Bureau collected \$650 in Plans Review fees this month
- The Fire Prevention Bureau installed 21 smoke detectors in the homes of 17 elderly citizens as part of the SFM smoke detector grant program
- FPO's used multiple vacations days this month



June 18, 2013

Mr. Chad Duffaut  
Fire Prevention Office  
P. O. Box 1149  
Slidell, LA 70458

Dear Chad:

I want to take this opportunity to thank you personally for your contribution to our Lafarge Annual Safety Day Event. I know all the children and most of the parents in attendance thoroughly enjoyed your exhibit and knowledge on the subject of Fire Prevention and Awareness. And of course, the smoke trailer was a huge hit. You had the employees, spouses and the children engaged in the topic. And that is what it is all about, getting people involved in the presentations.

Chad, thanks again for your generosity. It was nice to have you and Jason there this year. I am hoping that next year in Pearl River you can join us again with another demonstration of some sort. As always, it was great seeing you.

Sincerely,

A handwritten signature in cursive script that reads 'Trudy'.

Trudy Shaddinger  
Lafarge Honey Island

/ts