

St. Tammany Fire Protection District No. 1

Board of Commissioners

Special Meeting Minutes November 9, 2011

The meeting was called to order at 5:33 p.m.

The pledge of allegiance and prayer were given.

Roll Call: Chairman Kline and Commissioners Rich, Davis, Risley and Kingston were present.

NEW BUSINESS -

- A) **Resolution to seek voter approval for the renewal of our 35-mill property tax on the March 2012 ballot-** Chief Hess introduced Mr. Grant Schlueter who presented the Board with the below Resolution:

RESOLUTION

A resolution ordering and calling a special election to be held in Fire Protection District No. 1 of the Parish of St. Tammany, State of Louisiana, to authorize the renewal of a special tax therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.

BE IT RESOLVED by the Board of Commissioners of Fire Protection District No. 1 of the Parish of St. Tammany, State of Louisiana (the "Governing Authority"), acting as the governing authority of Fire Protection District No. 1 of the Parish of St. Tammany, State of Louisiana (the "District"), that:

*SECTION 1. Election Call. Subject to the approval of the State Bond Commission and the St. Tammany Parish Council, and under the authority conferred by Article VI, Sections 30 and 32 of the Constitution of the State of Louisiana of 1974, La. R.S. 40:1501, the applicable provisions of Chapter 5 and Chapter 6-A of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the District on **SATURDAY, MARCH 24, 2012**, between the hours of six o'clock (6:00) a.m., and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:*

PROPOSITION (TAX RENEWAL)

Summary: 10 year, 35 mills tax renewal for the purpose of acquiring, constructing, improving, maintaining and/or operating facilities and equipment to provide fire protection and emergency medical services in and for Fire Protection District No. 1, including the purchase of fire trucks and other firefighting and emergency equipment and payment of all related personnel costs, and to pay the cost of obtaining water for fire protection purposes, including hydrant rentals and service.

Shall Fire Protection District No. 1, St. Tammany Parish, Louisiana (the "District"), continue to levy a thirty-five (35) mills tax on all the property subject to taxation in the District (an estimated \$13,805,400 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2013 and ending with the year 2022, for the purpose of acquiring, constructing, improving, maintaining and/or operating facilities and equipment to provide fire protection and emergency medical services in and for the District, including the purchase of fire trucks and other firefighting and emergency equipment and payment of all related personnel costs, and to pay the cost of obtaining water for fire protection purposes, including hydrant rentals and service?

SECTION 2. Publication of Notice of Election. A Notice of Special Election shall be published in the Slidell Sentry News, a newspaper of general circulation within the District, published in Slidell, Louisiana, and being the official journal of the District, once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

*SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Towers Building, 520 Old Spanish Trail, Slidell, Louisiana, on **TUESDAY, APRIL 17, 2012, at FIVE-THIRTY O'CLOCK (5:30) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election.*

SECTION 4. Polling Places. The polling places set forth in the aforesaid Notice of Special Election are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said

election for the meeting of the Governing Authority to be held on Tuesday, April 17, 2012, as provided in Section 3 hereof. All registered voters in the District will be entitled to vote at the special election, and voting machines shall be used.

SECTION 6. Authorization of Officers. The Secretary of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the Chairman and/or Secretary of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election, including but not limited to, appropriate submission to the Federal Department of Justice under Section 5 of the Federal Voting Rights Act of 1965, as amended.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines of St. Tammany Parish and the Registrar of Voters of St. Tammany Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to continue to levy and collect the special tax provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

SECTION 9. Approval of Governing Authority of the Parish. Application is hereby made to the Parish Council of the Parish of St. Tammany, State of Louisiana, for consent and authority to hold the special election as herein provided, and in the event the election carries, for its further consent and authority to continue to levy and collect the special tax provided for therein. A certified copy of this resolution shall be forwarded to the Parish Council of the Parish of St. Tammany on behalf of the District, together with a letter requesting the prompt consideration and approval of this application.

Mr. Schlueter stated that the Resolution also applies to the Parish Council, for approval, and they will be meeting on December 1, 2011.

Commissioner Rich made a motion to adopt the resolution ordering and calling a special election to be held in Fire Protection District No. 1 of the Parish of St. Tammany, State of Louisiana, to authorize the renewal of a special tax therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith. Commissioner Kingston seconded the motion.

This resolution having been submitted to a vote, the vote thereon was as follows:

	Yeas	Nays	Absent	Abstaining
Calvin Kline	<u> X </u>	_____	_____	_____
Theresa Risley	<u> X </u>	_____	_____	_____
Michael Rich	<u> X </u>	_____	_____	_____
Kevin Kingston	<u> X </u>	_____	_____	_____
Shannon Davis	<u> X </u>	_____	_____	_____

And the resolution was declared adopted on this, the 9th day of November, 2011.

B) Presentation by CVS representatives regarding the Station 17 relocation project-

Steve Braquet gave a presentation on the bid that was submitted to the board in October. Mr. Braquet stated that they were able to meet the RFP criteria. He also showed a survey of the property, off Johnny Smith Blvd. Mr. Braquet also stated that the facility will be designed to meet the IBC 2009 code (135 MPH wind load), and the utilities are also available for that site.

Mr. Braquet described the plan design of the station and stated that there will be unused space that could be utilized for a future Communications area. Mr. Braquet also brought some samples for the exterior metal finish. Mr. Braquet further cautioned that some changes may have to be made to comply with required codes.

Commissioner Kingston inquired about the time frame for this project. Mr. Braquet stated that it would take approximately 6-7 months.

Chief Kaufmann stated that there may be some minimum costs associated with antennae or radio equipment wiring, due to this project being outside of the normal construction.

Attorney Troy Ingram discussed the following RFP stipulations or Exclusions:

- 4 phase submittals (35% drawing review, 75% drawing review, 75% drawing review, 95% drawing review and 100% drawing review
- Split-faced CMU will not be used in the design or construction of the exterior of the building
- No alternate for brick for the exterior design or construction of the building
- Storm shutters will not be provided
- Apparatus square footage- 45 sq. ft. less than the RFP

Mr. Ingram stated that while a few things do not conform to the RFP, there are “plusses” in other areas. Commissioner Risley inquired about the second floor being insulated. Mr.

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Braquet confirmed that it would be insulated and the apparatus bay would have an insulation alternative, due to the cleaning that is done in the bay.

Commissioner Davis made a motion to accept the proposal from First Hartford. Commissioner Risley seconded the motion. The motion carried.

Commissioner Kingston made a motion to adjourn. Commissioner Davis seconded the motion. The motion carried.

The meeting adjourned at 6:22 p.m.