

St. Tammany Fire Protection District No. 1

Board of Commissioners

Regular Meeting Minutes March 16, 2010

The meeting was called to order at 5:36 p.m.

The pledge of allegiance and prayer were given.

Roll Call: Chairman Kline and Commissioners Rich, Davis, and Risley were present.
Commissioner Kingston was absent.

APPROVAL OF MINUTES-

Commissioner Rich made a motion to approve the minutes from the February 23, 2010 regular meeting. Commissioner Davis seconded the motion. The motion carried unanimously.

OLD BUSINESS –

- a) **Hartmann & Associates Contract-** Mr. Hartmann gave a presentation on the services he provides, stating that the department has been receiving positive media attention. He also interfaces with governmental agencies on behalf of the district, when necessary. He monitors legislation and work with our web site. He expressed his feeling on the importance of public relations when a millage renewal is forthcoming.

Chief Kaufmann added that we have an Information Management team within our organization, who works in conjunction with Hartmann & Associates.

Inspector Joffrion stated that he has felt that we have needed to create a PIO position to start working on public image. He feels we have a wonderful “story to tell”; our efficiencies are higher than most in the state, as well as programs that we have implemented. He further commented on the recent Haz Mat scene coverage that we were able to provide to the citizens.

(There was no action necessary due to working, without a contract, on a month by month basis).

NEW BUSINESS

A) Chief's Report-

- a) **Unfunded Capital Purchase-** Chief Hess commented on the costly repairs that we have made on Engine 17. This is the most senior apparatus, of all front line engines, in service. It was recently placed out of service again. While Chief Hess understands the hesitance of purchasing, he stated that a new standard will take effect on April 1 which will escalate the cost of fire apparatus due to pollution standard exposures. He requested approval of up to \$305,000 for an apparatus to replace Engine 17 (on state contract). There was additional discussion and comments.

Commissioner Davis requested that the board be provided a quote, with the modifications, for the next meeting.

- b) **Revenue Fairness Initiative-** Chief Hess commented on the presentations that are given to Homeowner's Associations, etc. This will be presented to the board at the next 'workshop'.

Commissioner Davis made a motion to accept the Chief's report. Commissioner Risley seconded the motion. The motion carried unanimously.

B) PMI Report (presented by Leo Jackson)

1. Human Resources

- a) **2010-002: BOC Resolution- Employee Handbook Revisions-** adopted February 16, 2010- presented for signatures

2. VFIS Special Risk Insurance & LWCC

- a) **VFIS Renewal questionnaire-** (submitted/ pending underwriting review & renewal quote)

Commissioner Risley made a motion to accept the PMI report. Commissioner Davis seconded the motion. The motion carried unanimously.

C) DiGiovanni & Associates, CPA's, L.L.C

The financial report was discussed.

Commissioner Risley made a motion to approve the financial report. Commissioner Davis seconded the motion. The motion carried unanimously.

- D) Attorney's Report-** Attorney Troy Ingram requested a motion to allow elected representatives of the Civil Service Board to speak with the Board of Commissioners.

Commissioner Davis made a motion to allow elected representatives of the Civil Service Board to speak with the Board of Commissioners. Commissioner Rich seconded the motion. The motion carried unanimously.

Chief Hess stated that he will be attending a meeting with Civil Service, regarding the requested investigative efforts for Unifire. He further stated that representatives from Fire Dist #12 were also invited to attend.

Commissioner Davis made a motion to accept the Attorney's report. Commissioner Rich seconded the motion. The motion carried unanimously.

Commissioner Davis made a motion to adjourn the meeting. Commissioner Risley seconded the motion. The motion carried unanimously. The meeting adjourned at 6:17 pm.