

# St. Tammany Fire Protection District No. 1

## Board of Commissioners

### Regular Meeting Minutes November 17, 2009

The meeting was called to order at 5:34 p.m.

The pledge of allegiance and prayer were given.

Roll Call: Chairman Kline and Commissioners Rich, Davis, Risley and Kingston were present.

#### APPROVAL OF MINUTES-

*Commissioner Kingston made a motion to approve the minutes from the October 20, 2009 Regular meeting. Commissioner Rich seconded the motion. The motion carried unanimously.*

OLD BUSINESS – (none)

#### NEW BUSINESS

##### 1.) Chief's Report-

- a) **Bid Opening- 1980 Mack Pumper-** (1 bid received)
- Dennis Gilbert \$1,013.13

*Commissioner Risley made a motion to accept the bid for the 1980 Mack Pumper (VIN MC611F1004) for \$1,013.13. Commissioner Rich seconded the motion. The motion carried unanimously.*

- b) **Presentations-** Chief Hess presented Deputy Chief David Kuhn with a plaque to recognize his 30 years of dedicated service to the department and community.

Chairman Kline commented on his time as a volunteer, working with David Kuhn, and all that he learned from him.

*Commissioner Davis made a motion to accept the Chief's report. Commissioner Kingston seconded the motion. The motion carried unanimously.*

##### B) PMI Report

###### 1. Employee Benefits

- a) **Humana-** Benefit effective 10/1/09

###### 2. Human Resources-

- a) **NCCI Experience Modifier Audit-** still ongoing  
b) **2009-024: BOC Resolution (PR Consulting Firm)** - postponed  
c) **2009-028: BOC Resolution (Public meetings- broadcast & tape via Polycom system)** - removed  
d) **2009-029: BOC Resolution (2010 Budget)**  
e) **2009-030: BOC Resolution (New Incentive Pay)** –  
f) **2009-031: BOC Resolution (No Economic Offset for Elected Benefits)** –

There was additional discussion regarding PR Consulting. Chief Hess stated that Mr. Hartmann has the capabilities of doing a lot more than our employees (i.e. legislation, elections, etc). Chief Kaufmann stated that we currently have an internal Information Management Team in place; however, Mr. Hartman has a great deal of media influence.

Commissioner Risley inquired about the cost to the department for the "New Incentive Pay" (Resolution 2009-030). Mr. Waniewski stated it would cost the department approx. \$1000.00/mth.

*Commissioner Davis made a motion to adopt Resolution 2009-029. Commissioner Kingston seconded the motion. The motion carried unanimously.*

*Commissioner Rich made a motion to adopt Resolution 2009-030. Commissioner Davis seconded the motion. The motion carried unanimously*

*Commissioner Risley made a motion to adopt Resolution 2009-031. Commissioner Kingston seconded the motion. The motion carried unanimously.*

### **3. Payroll**

#### **a) 2010 "Zero" Balance Budget**

### **4. FRS (Firefighters' Retirement System)-**

- a) FRS Back Pay Audit-** Pay off balance (Outstanding)
- b) FRS 2006- Outstanding Audit Acknowledgement** (Filed as not in agreement with FRS determination)
- c) Response: FRS letter 01/15/08- 17.2% Valuation v. 900K payment**
- d) 2010 FRS Employer Contribution Rate-**

### **5. VFIS Special Risk Insurance & LWCC**

- a) LWCC-** Policy Renewed

*Commissioner Davis made a motion to accept the PMI report. Commissioner Risley seconded the motion. The motion carried.*

### **C) DiGiovanni & Associates, CPA's, L.L.C**

Mr. DiGiovanni discussed the financial statement.

Chief Hess did a presentation (scenarios) for the October millage election renewal. There was additional discussion.

Mr. DiGiovanni discussed the 2010 Budget Worksheet. He further proposed renaming the "Major Apparatus Fund" to "Rolling Stock and Facilities Fund" for the acquisition and/or major improvements for vehicles/facilities. There was also discussion to un restrict, from the "Debt Services", up to 820K to the "Operations Fund" to balance the budget.

*Commissioner Risley made a motion to approve the financial report. Commissioner Davis seconded the motion. The motion carried unanimously.*

**D) ATTORNEY'S REPORT-** Attorney Troy Ingram stated that all of the paperwork concerning the millage has been turned in to Ms. Paulette Jackson.

Mr. Ingram also discussed the letter received from the Assessor's office confirming the parcel fee collections. They will charge 5% of the gross collections.

*Commissioner Davis made a motion to accept the Attorney's report. Commissioner Kingston seconded the motion. The motion carried unanimously.*

*Commissioner Risley made a motion to adjourn the meeting. Commissioner Kingston seconded the motion. The motion carried unanimously. The meeting adjourned at 6:22 pm.*