

St. Tammany Fire Protection District No. 1

Board of Commissioners

Regular Meeting Minutes April 21, 2009

The meeting was called to order at 5:30 p.m.

The pledge of allegiance and prayer were given.

Roll Call: Chairman Kline and Commissioners Rich, Risley and Kingston were present. Commissioners Davis was absent.

APPROVAL OF MINUTES-

Commissioner Risley made a motion to approve the minutes of the March 17, 2009 Regular meeting. Commissioner Rich seconded the motion. The motion carried.

Commissioner Kingston made a motion to approve the April 7, 2009 Executive Session meeting. Commissioner Risley seconded the motion. The motion carried.

OLD BUSINESS – (NONE)

NEW BUSINESS

A) Chief's Report-

Chief Hess commended the Fire Prevention Division, Slidell Police Dept. and ATF on the tremendous investigation which ultimately let to an arrest for arson, burglary and numerous other violations.

- a. **Quarterly “town hall” meetings-** Chief Hess has begun meeting with different organizations/ groups to discuss our fire department.
- b. **Budget exception request- Deuce and a half-** Chief Hess requested consideration of an approx. \$6,000.00 expenditure which is not in the budget. Chief Kaufmann discussed a goal for 2009 which was to have two Deuce and a half operable for hurricane season. We now have an opportunity through Louisiana Federal Property Assistance Agency for a 2005 Deuce and a half with 800 miles, for \$6,000.00, or less. They will hold this, for us to make a decision, for 5 days. This would be purchased from the Major Apparatus Fund.

Commissioner Risley inquired about the “hidden costs”; maintenance, insurance, etc. Chief Hess explained that there would be usual additional maintenance costs; however, the insurance would be minimal. We will also store hose on it, when not used for high water rescue, for a credit with PIAL.

Commissioner Rich made a motion to take the steps necessary to purchase the Deuce and a half from the Louisiana Federal Property Assistance Agency at a cost of \$6,000.00, or less. Commissioner Kingston seconded the motion. The motion carried.

Commissioner Risley made a motion to accept the Chief's report. Commissioner Rich seconded the motion. The motion carried.

B) PMI Report

1. Employee Benefits- no increase in the renewal rate for dental.

2. Human Resources-

- a) **NCCI Experience Modifier Audit-** still ongoing
- b) **GASB 45 (free pilot program)-** post- retirement benefits- this program would give us a forecast on the projected liability of post-retirement benefits, based on future retirees on actuarial performance
- c) **2009-005: BOC Resolution (VFIS Renewal)-** we have a 9% decrease in actual premium costs (approx. \$24,000 savings)

Attorney Troy Ingram inquired about meeting with VFIS to request a bigger savings. Mr. Waniewski stated that we could get a savings if we increased our deductibles. He will look into this further.

Commissioner Rich made a motion to accept Resolution 2009-005. Commissioner Kingston seconded the motion. The motion carried.

d) 2009-006: BOC Resolution (ALS- Active Medical Director)

Commissioner Kingston made a motion to adopt Resolution 2009-006. Commissioner Rich seconded the motion. The motion carried.

e) 2009-007: BOC Resolution (ALS- Patient Care Review)

Commissioner Rich made a motion to adopt Resolution 2009-007. Commissioner Risley seconded the motion. The motion carried.

f) 2009-008: BOC Resolution (Patient Refusal forms)

Commissioner Risley made a motion to adopt Resolution 2009-008. Commissioner Rich seconded the motion. The motion carried.

3. Payroll-

4. FRS (Firefighters' Retirement System)-

- a) **FRS Back Pay Audit- Pay off balance (Outstanding)**
- b) **FRS 2006- Outstanding Audit Acknowledgement (Filed as not in agreement with FRS determination)**
- c) **Response: FRS letter 01/15/08- 17.2% Valuation v. 900K payment**
- d) **X-FRS request for Reimbursement**
- e) **2010 FRS Contribution Rate**

5. VFIS Special Risk Insurance & LWCC

- a) **LA Citizens Insurance Tax Credit (LA Fair Share)- Applied for**
- b) **VFIS Commercial Property & Casualty Renewal**
- c) **VFIS Volunteer Supplemental Accident & Sickness Policy Renewal**
- d) **"LWCC Safest 70 Award"**
- e) **LWCC- Dividend check \$15,009**

Commissioner Kingston made a motion to accept the PMI report. Commissioner Rich seconded the motion. The motion carried.

C) DiGiovanni & Associates, CPA's, L.L.C

Mr. DiGiovanni, before discussing the financial report, commented on a meeting that is scheduled regarding the CDL loan forgiveness.

Mr. DiGiovanni discussed the financial report.

Commissioner Risley made a motion to approve the financial report. Commissioner Kingston seconded the motion. The motion carried.

D) ATTORNEY'S REPORT- Mr. Ingram stated that an ethics opinion was requested regarding whether the Board of Commissioners would be required to file financial disclosures. It was determined that the Tier 2.1 financial disclosure should be filed by May 15.

- a) De-annexation Agreement with Fire District 3-** met with Mr. Sevante and is going to get a letter with the edited boundaries
- b) Doctor's Urgent Care Quote-** The revised draft has not been received
- c) Executive Session-** discuss possible violation of rules pertaining to Executive Session

Commissioner Rich made a motion to go into Executive session to discuss possible violation of rules pertaining to Executive Session. Commissioner Kingston seconded the motion. The motion carried.

Executive Session convened at 6:25 p.m.

The meeting reconvened at 7:09 p.m., with no action taken.

Commissioner Rich made a motion to accept the Attorney's report. Commissioner Kingston seconded the motion. The motion carried.

Commissioner Kingston made a motion to adjourn the meeting. Commissioner Risley seconded the motion. The motion carried. The meeting adjourned at 7:10 pm.