

St. Tammany Fire Protection District No. 1

Board of Commissioners

Regular Meeting Minutes December 16, 2008

The meeting was called to order at 5:30 p.m.

The pledge of allegiance and prayer were given.

Roll Call: Chairman Kline and Commissioners Rich, Davis and Risley were present. Commissioner Williams was absent.

APPROVAL OF MINUTES-

Commissioner Davis made a motion to approve the minutes of the November 13, 2008 Regular meeting and the December 3, 2008 Executive Session meeting. Commissioner Rich seconded the motion. The motion carried unanimously.

OLD BUSINESS

- 1. Consideration to ratify the previous vote of November 13, 2008 in which the Board of Commissioners voted to increase the millage rate from the adjusted millage of 27.040 mills to 30 mills-** Chief Hess suggested that Chairman Kline entertain the idea of having 10 minutes to listen to public comments either in opposition or in favor of the millage. Attorney Troy Ingram clarified that the reason that this item is on the agenda was that various constituents in Fire Dist #1 have asserted that there was a failure to follow parliamentary procedure, with respect to the second vote wherein the vote of 27.040 mills was rolled forward to 30 mills.

Commissioner Davis made a motion to ratify the previous vote of November 13, 2008 moving the millage from 27.040 to 30 mills. Commissioner Risley seconded the motion.

The floor was opened for discussion regarding the ratification. Having no discussion, Chairman Kline called for the roll:

*Davis- for
Risley- for
Rich- for
Kline- for*

Upon roll call, the motion carried unanimously.

- 2. Adopt 2009 Budget-** Chief Hess suggested that this item be discussed and voted on under "DiGiovanni and Associates, CPAs LLC".

Commissioner Risley made a motion to move the 2009 Budget discussion to "DiGiovanni and Associates, CPAs LLC". Commissioner Davis seconded the motion. The motion carried unanimously.

NEW BUSINESS

- A) Chief's Report-** (no report)

B) PMI Report-

1. Employee Benefits-

a) Ancillary Benefit Review- Exec Committee

2. Human Resources-

a) Promotional Standards and Qualifications- Development of Class Plan for Non-suppression career disciplines/ paths (presented by: Chief Kaufmann) –

Mr. Waniewski stated that he included, in the packets, the actual copy of the State Millage Resolution; Resolution 1, Resolution 2 and an Affidavit. These will replace Resolutions 2008- 021 and 2008-022. These should be executed for release to the Assessors Office.

Mr. Waniewski discussed Resolution 2008-024. This was tabled at the last meeting and deals with the COLI of 1.6% above the standard pay scale. He requested reconsideration, as the budget that will be presented has this adjustment.

Commissioner Davis made a motion to reconsider Resolution 2008-024. Commissioner Rich seconded the motion. The motion carried unanimously.

Commissioner Davis made a motion to approve Resolution 2008-024. Commissioner Risley seconded the motion. The motion carried unanimously.

b) BOC Resolution: 2008-022 (Millage “Roll Forward”)- Amended

c) BOC Resolution: 2008-026 (2009 Budget Approval)- Amended-

Mr. Waniewski explained that item #3 would need to be removed; as the COLI adjustment is now included in the 2009 Budget.

Commissioner Risley made a motion to approve Resolution 2008-026, with the redaction of Item #3. Commissioner Davis seconded the motion. The motion carried unanimously.

Mr. Waniewski stated that Resolution 2008-030, recommended by the Executive Committee, relates to contributions to retiree’s major medical benefits. The district would pay a maximum annual contribution of not to exceed \$3,000 per retiree, exclusive to their election to continue major medical insurance. This would cost the department approximately \$60,000 in 2009.

Commissioner Davis made a motion to approve Resolution 2008-030 relating to the increase in the fixed contribution for retirees that elect to continue participation in the employer sponsored benefits for retired personnel. Commissioner Rich seconded the motion. The motion carried unanimously.

d) BOC Resolution: 2008-032 (Ratification of 30 Mills “Roll Forward”- this was ratified under “old business” (record keeping purposes only)

e) BOC Resolution: 2008-033 (Parcel Fee- Un restricted)- Mr. Waniewski explained that this Resolution provides for “un-

restriction” of future receipts of parcel fee funds up to a limit not to exceed \$600,00, per year.

Commissioner Risley made a motion to adopt Resolution 2008-033 relating to the removal of restrictions “un restrict” Parcel Fee Funds. Commissioner Davis seconded the motion. The motion carried unanimously.

f) BOC Resolution: 2008-034 (Emergency Funds)

3. Payroll-

a) 2009, 2010 & 2011 Budget Forecast

4. FRS (Firefighters’ Retirement System)-

a) FRS Back Pay Audit- Pay off balance (Outstanding)

b) FRS 2006- Outstanding Audit Acknowledgement (Filed as not in agreement with FRS determination)

c) Response: FRS letter 01/15/08- 17.2% Valuation v. 900K payment

5. VFIS Special Risk Insurance & LWCC

a) LA Citizens Insurance Tax Credit (LA Fair Share)- Applied for

Commissioner Davis made a motion to accept the PMI report. Commissioner Risley seconded the motion. The motion carried unanimously.

C) DIGIOVANNI & ASSOCIATES, CPAs LLC- Mr. DiGiovanni discussed the 2008 audit proposal from the past auditors, Ericksen, Krentel & LaPorte.

Commissioner Rich made a motion to engage Ericksen, Krentel & LaPorte to conduct the 2008 annual audit. Commissioner Davis seconded the motion. The motion carried unanimously.

Mr. DiGiovanni stated that the proposed 2009 budget has been advertised, as required. Commissioner Risley was concerned about the potential of losing such programs as “Fit as A Firefighter” and possibly having to close Station 13. Chief Hess explained that we will close that station only if overtime issues should arise. Commissioner Risley is in opposition of doing away with programs that do not have a major impact on expenditures.

Commissioner Rich made a motion to approve the 2009 Budget. Commissioner Risley seconded the motion. The motion carried unanimously.

Mr. DiGiovanni discussed the financial statement.

Commissioner Davis made a motion to accept the financial report. Commissioner Risley seconded the motion. The motion carried unanimously.

D) ATTORNEY’S REPORT- Attorney Troy Ingram wished everyone a Happy Holiday.

Commissioner Davis made a motion to accept the Attorney’s report. Commissioner Risley seconded the motion. The motion carried unanimously.

12/16/08

Chairman Kline recognized Kevin Kingston as Commissioner. He will replace Commissioner Williams in January 2009.

Commissioner Risley made a motion to adjourn the meeting. Commissioner Davis seconded the motion. The motion carried. The meeting adjourned at 5:58 pm.