

St. Tammany Fire Protection District No. 1

Board of Commissioners

Regular Meeting Minutes December 20, 2011

The meeting was called to order at 5:35 p.m.

The pledge of allegiance and prayer were given.

Roll Call: Chairman Kline and Commissioners Rich, Davis, and Risley were present. Commissioner Kingston was absent.

APPROVAL OF MINUTES-

Commissioner Risley made a motion to approve the minutes of the November 9, 2011 Special meeting. Commissioner Davis seconded the motion. The motion carried.

Commissioner Rich made a motion to approve the minutes of the November 15, 2011 meeting. Commissioner Davis seconded the motion. The motion carried.

OLD BUSINESS-

- A) **2012 Proposed Budget-** Chief Hess stated that a public hearing was held and Mr. Fred McDonald was in attendance. The following concerns were discussed:

Communications Tower (relocate antennae) - Chief Hess stated that we need to move this when we move the Communications center

Maintenance Officer/ Dispatcher(s) - Chief Hess stated that the funding of these positions is inclusive of the "Salary" line item of the budget

Hiring Freeze- Chief Hess stated that we will not hire additional personnel, but will not go below the current number of employees

Rolling Brownouts- Chief Hess stated that the "Salary" line item is inclusive of accommodations to ensure no brownouts

LUCAS Device- Chief Hess stated that this was put in the budget and depending on the budget in July, we would determine if this item will be funded

SCBA- Chief Hess stated that this purchase, like the LUCAS device, is contingent on if the budget allows

Commit to Fit- Chief Hess stated that there is no funding for this program in 2012

Fire Prevention Staffing- Chief Hess stated that three Inspector positions were cut from the budget, by July 2012.

The public hearing concluded at 4:24 p.m.

Chairman Kline addressed Mr. Reardon regarding public record requests that he made. Chairman Kline inquired as to whether his request on the additional itemized increases for Tender 11 was received. Mr. Reardon stated that he did not receive this. Chief Kaufmann stated that we do not have an itemized list of the items Mr. Reardon has requested. He further stated that he has requested that Mr. Reardon meet with

him and that he has explained this in detail about the process of requesting the additional \$21,000 from the Board, based on meetings held with Ferrara and looking at specs. Chief Kaufmann stated that he would obtain the incremental price differences for the truck we purchased, compared to the truck Mr. Reardon looked at.

Chairman Kline stated that he responded to an e-mail that he received from Mr. Reardon, and has not heard back. He also advised Mr. Reardon to contact him if the Administration did not provide him with the information requested.

Mr. Reardon stated that the \$21,000 that was approved, in the June meeting, was for emissions. He further stated that he obtained the specifications, from Freightliner, for this truck, and it conforms to 2010 emission standards. It was determined that a meeting would take place and representatives from Ferrara would be present.

Commissioner Rich made a motion to un-table Resolution 2011:032, relating to the approval of the 2012 budget. Commissioner Davis seconded the motion. The motion carried.

Commissioner Rich made a motion to approve Resolution 2011:032, relating to the approval of the 2012 budget. Commissioner Davis seconded the motion. The motion carried.

NEW BUSINESS -

A) Chief's Report-

- a.) **Reconsideration of Millage Renewal- Date of Vote Resolution-** Chief Hess requested that consideration be given to change the date of the millage renewal, to April 21, 2012, vs. the March date previously voted on. As the School Board is on the April ballot, we could see a significant savings if we held ours at the same time.

Commissioner Davis made a motion to set aside Resolution 2011:031, relating to the 35 millage renewal. Commissioner Risley seconded the motion. The motion carried.

Commissioner Risley made a motion to adopt Resolution 2011:034, relating to the 35 millage, April 21, 2012, election. Commissioner Davis seconded the motion. The motion carried.

- b.) **Years of Service Recognitions-** (none)

Commissioner Davis made a motion to accept the Chief's report. Commissioner Risley seconded the motion. The motion carried.

B) PMI Report-

- 1. **Employee Benefits**
 - a.) **Section 125 Cafeteria Plan Enrollments**

- 1. **POP & FSA Elections/ Enrollment**

Commissioner Rich made a motion to adopt Resolution 2011:035, relating to the approval of the 2012 Section 125 Cafeteria Plan. Commissioner Davis seconded the motion. The motion carried.

- 2. **Human Resource**

- a.) **2011-008: BOC Resolution (Referred to Civil Service (OSE))**
 - b.) **2011-009: BOC Resolution (Referred to Civil Service (OSE))**

- c.) 2011-032: BOC Resolution (2012 Budget Approval)
- d.) 2011-034: BOC Resolution (35 Mill- April Election)
- e.) 2011-035: BOC Resolution (2012 Section 125C Plan)

3. Payroll

4. FRS (Firefighters Retirement System)

- a.) FRS Back Pay Audit- Pay off balance (Outstanding)
- b.) FRS 2006- Outstanding Audit Acknowledgement (Filed as not in agreement with FRS determination)
- c.) FRS Recommended 2012-2013 Contribution Rate: 24%

5. VFIS Special Risk Insurance & LWCC

- a.) VFIS- Watercraft Recognition- coverage is at no cost
- b.) VFIS Risk Control Survey Inspection- no recommendations

Commissioner Davis made a motion to accept the PMI report. Commissioner Risley seconded the motion. The motion carried.

C) DiGiovanni & Associates, CPA's, L.L.C-

Mr. DiGiovanni discussed the financial report.

Commissioner Davis inquired about the percentage difference from the 2011 budget, to the 2012 budget. Mr. DiGiovanni stated that the 2012 budget is approximately 3% higher.

Commissioner Risley made a motion to accept the financial report. Commissioner Rich seconded the motion. The motion carried.

- D) Attorney's Report-** Mr. Ingram stated that the advertisement for acceptance of the First Hartford bid was published and no written objections were received. As a result, a resolution to formally adopt the bid should be done.

Commissioner Rich made a motion to adopt Resolution 2011-036, relating to the acceptance of the First Hartford bid. Commissioner Davis seconded the motion. The motion carried.

Commissioner Davis made a motion to accept the Attorney's report. Commissioner Risley seconded the motion. The motion carried.

Commissioner Davis made a motion to adjourn. Commissioner Risley seconded the motion. The motion carried.

The meeting adjourned at 6:27 p.m.