

# St. Tammany Fire Protection District No. 1

## Board of Commissioners

### Regular Meeting Minutes October 19, 2010

The meeting was called to order at 5:30 p.m.

The pledge of allegiance and prayer were given.

Roll Call: Acting Chairman Davis and Commissioners Rich, Risley and Kingston were present.  
Chairman Kline was absent

#### APPROVAL OF MINUTES-

*Commissioner Rich made a motion to approve the minutes of the September 21, 2010 meeting. Commissioner Kingston seconded the motion. The motion carried unanimously.*

#### OLD BUSINESS

#### NEW BUSINESS -

- A) Chief's Report-** Chief Hess reported that the recruit graduation will be held on Thursday, October 21. They will be introduced at the November meeting.

Chief Hess stated that he will be attending the Carr Dr. homeowner's meeting tomorrow, October 20, regarding the inability to have a fire station located there.

- a) CVS Update-** Attorney Troy Ingram stated that we have been approached by CVS regarding the property at Robert Rd. and Brownsitch, where Station 17 is located. CVS has proposed building a facility, with similar property size, along Hwy.11 (Johnny Smith Industrial Park). We would advertise a RFP to offer others the opportunity to bid. Commissioner Risley asked if there has been any energy from the Pearl River Fire Department due to proposed site being so close to their fire station. Chief Hess stated that the positioning of that station would be beneficial if consolidation is done as well as the enhanced response time in the event that the Parish opens a road from Airport Rd. to Hwy. 11.

- b) 2011 Budget-** Chief Hess stated that there have been several revisions to the 2011 proposed budget. The proposed budget has approximately an 8% increase over the 2010 budget; 5% of the increase is mandates. Mr. DiGiovanni did a presentation on the line items on the budget worksheet. Mr. Waniewski commented on the "insurance" line items and "salary" line items. There was discussion regarding moving the Firefighter II incentive into the "salaries". The "salary" budget presented was inclusive of the requested positions- Maintenance Office and 2 EMD dispatchers. It was also inclusive of the overtime burden to keep Station 13 open and overtime to run Sprint units, which would reduce having the major apparatus on the road for medical calls. There was additional discussion on the "Hurricane Expense" line item and the Cascade system.

*Commissioner Risley made a motion to table the 2011 budget proposal. Commissioner Kingston seconded the motion. The motion carried.*

- c) Resolution 2010-019 (Retiree Ins. Benefit- reduction) -** The original retiree Resolution that was passed was to pay 50% of the retiree's premium. Resolution 2010-019 was a reduction from the \$3,000 offset to \$2,000.00 annually. This reduction is less than the 50% originally agreed upon. It was proposed that the Board consider changing back to the 50% benefit.

*Commissioner Rich made a motion to approve the proposed change to Resolution 2010-019. Commissioner Risley seconded the motion. The motion carried.*

*Commissioner Kingston made a motion to approve the Chief's report. Commissioner Rich seconded the motion. The motion carried.*

**B) PMI Report**

**1. Employee Benefits**

- a) Group Major Medical Renewal- open enrollment completed**

**2. Human Resource**

- a.) 2011 Compensation Review**

**b.) 2011 Projected O/T- Other**

- 1. Station 13 (24/7): \$36,000.00**  
**2. EMS Sprint Units: \$25,000.00**

There was discussion on this projected overtime. Chief Kaufmann also discussed the peak hours which we receive calls, and that the sprint truck would be used during these times as well as the additional 2 Dispatchers

- c.) 2010-019: BOC Resolution (Retiree contribution rate) (open discussion)**

- d.) 2010-020: BOC Resolution (2011 Budget Posting) - tabled**

- e.) 2010-021: BOC Resolution (Workers' Compensation Renewal)**

*Commissioner Rich made a motion to approve Resolution 2010-021. Commissioner Kingston seconded the motion. The motion carried.*

*Commissioner Kingston made a motion to table Resolution 2010-020. Commissioner Risley seconded the motion. The motion carried.*

**3. Payroll**

- a.) 2009 Compensation Analysis Review**

- b.) 2009 W-2 Summary Report (tax basis clarification)**

**4. FRS (Firefighters Retirement System)**

- a.) FRS Back Pay Audit- pay off balance (outstanding)**

- b.) FRS 2006- Outstanding audit acknowledgement (filed as not in agreement with FRS determination)**

- c.) FRS Actuary 2011 Projected ER Rate: 21.5%**

**5. VFIS Special Risk Insurance & LWCC-**

- a.) LWCC (Flat renewal- 11/01/10)**

*Commissioner Risley made a motion to accept the PMI report. Commissioner Kingston seconded the motion. The motion carried unanimously.*

There was discussion regarding the FRS contribution rates.

**C) DiGiovanni & Associates, CPA's, L.L.C-**

The financial report was discussed.

*Commissioner Kingston made a motion to approve the financial report. Commissioner Risley seconded the motion. The motion carried unanimously.*

**D) Attorney's Report-** (nothing to report)

*Commissioner Kingston made a motion to adjourn. Commissioner Risley seconded the motion. The motion carried unanimously. The meeting adjourned at 7:04 p.m.*